



City of Glen Dale

402 Wheeling Ave • Glen Dale, WV 26038-1537

Phone: (304) 845-5511 • Fax: (304) 845-3475

CRIMINAL AND CRASH REPORT REQUEST FORM

(PURSUANT TO THE WEST VIRGINIA FREEDOM OF INFORMATION ACT 29B-1)

REQUESTOR INFORMATION:

NAME: _____ PHONE: _____

ADDRESS: _____ FAX: _____

CITY: _____ STATE: _____ ZIP: _____

ALL INFORMATION REQUESTED BELOW MUST BE PROVIDED FOR REQUEST TO BE PROCESSED

_____ CRIMINAL REPORT _____ VEHICLE CRASH REPORT

DATE OF OCCURANCE: _____ / _____ / _____

LOCATION OF INCIDENT / CRASH: _____

VICTIM / DRIVER / OWNER: _____

TYPE OF CRIME: _____

FEE SCHEDULE

CRIME/CRASH REPORT.....\$20.00 X _____

PICTURES.....(UP TO 15)..... \$5.00 X _____ (MORE THAN 15, ADDITIONAL \$5) _____

VIDEO/AUDIO RECORDINGS:

- REQUESTOR SUPPLIES USB FLASH DRIVE \$25.00 _____

- OUR AGENCY SUPPLIES USB FLASH DRIVE \$50.00 _____

These fees are for reports 50 pages or less in length. An additional copy fee of \$1.00 per sheet will apply after 50 pages.

TOTAL SUBMITTED: \$ _____ DO NOT SEND CASH

MAKE CHECK OR MONEY ORDER PAYABLE TO: CITY OF GLEN DALE POLICE DEPARTMENT

Fees are considered search fees and are **non-refundable**.

MAIL THIS FORM, PAYMENT, AND SELF ADDRESSED ENVELOPE TO THE FOLLOWING ADDRESS:

CITY OF GLEN DALE POLICE DEPARTMENT

CRIME / CRASH REPORTING

402 WHEELING AVE

GLEN DALE, WV 26038

INFORMATION: 304-845-5511

FAX: 304-845-3475