

GLEN DALE CITY COUNCIL MINUTES
March 13, 2023

Glen Dale City Council met in regular session on Monday, March 13, 2023, at 7:30pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Councilors Anderson, Cunningham, Richmond and Zinn. Also present were Chief of Police Vogler, City Clerk Yoho, City Attorney Potts, City Accountant Abraham, Street Commissioner Byers and Water Superintendent Orlofske. Absent was City Recorder Trembush, Councilor English.

Mayor Scott announced Councilor Richmond to be the acting recording secretary for this meeting due to Recorder Trembush being absent.

The minutes of the Monday, February 27, 2023 City Council meeting were presented to council for review prior to the meeting. Motion by Councilman Zinn and seconded by Councilman Cunningham to accept the minutes as presented.
Vote: Unanimous

General public hearing – Pastor Moon from the Glen Dale United Methodist Church addressed city council requesting permission from the city to host a community Easter Egg Hunt at the Glen Dale City Park and the city park shelter area on Saturday, April 1st 2023. The events would start at 10:00am with a craft presentation from Miss Kara Gordon of the Cockayne Farmstead with the Easter egg hunt for children following at 10:30am. The City Council believes this will be an excellent community event for the community and our area children. City Council voiced support for Pastor Moon idea of an Easter Egg Hunt for children and will direct city departments to assist in support of this event.

Reports from committees – The Glen Dale Volunteer Fire Department would like to remind the community that the fire departments biggest fund raiser of the year is coming up on March 25, 2023 at St Jude Hall, The Annual Glen Dale Volunteer Fire Department Steak Fry the doors will open at 6:00pm. Tickets are \$25.00 each and are still available from fire department members or contact the city dispatch center for your name to be placed on the list.

City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. This Included reports on the Coal Severance and Payroll Accounts. Motion by Councilor Anderson and seconded by Councilor Cunningham to accept the financial report as presented. Vote: Unanimous

Water Superintendent Orlofske reported that the next Water Board meeting will be at 6:00pm and Sanitary Board will meet at 6:30pm, next Monday, March 20, 2023 at the Water Department office.

Chief Vogler informed City Council that he received calls questioning about chickens and other farm animal's ordinances in the city and asked council about reviewing these ordinances since they have not been updated in many years.

Mayor Scott reported under parks and recreation that no bids were received for engineering services for the city pool project. City's recreation board member Dan Livingston, after approximately 40 years of service, has tendered his resignation as a member of this committee.

Motion was made by Councilor Zinn and was seconded by Councilor Cunningham to accept all the committee reports as presented. Vote: Unanimous

Unfinished business - Mayor Scott called upon City Attorney Potts to read a proposed ordinance by title for the second and final reading. City Attorney Potts read the proposed ordinance. A Codified Ordinance of the City of Glen Dale Part Nine - Streets, Utilities and Public Service Codes Chapter One - Street and Sidewalk Areas. Article 906 Street and Alley Abandonment Procedures. Motion was made by Councilor Zinn and was seconded by Councilor Cunningham to accept and adopt this ordinance as presented for the second and final reading and will become effective upon passage.

Roll Call was called for: Anderson - Yes, Cunningham - Yes, Richmond - Yes, Zinn - Yes
Vote: Unanimous

New Business - A motion was made by Councilor Cunningham and was seconded by Councilor Zinn to donate \$100.00 to the Glen Dale United Methodist Church to support the Community Easter Egg Hunt to be held April 1st 2023. Vote: Unanimous

A motion was made by Councilor Richmond and was seconded by Councilor Cunningham to waive any rental fee cost to the Glen Dale United Methodist Church for the Community Easter Egg Hunt on April 1st 2023. Vote: Unanimous

Mayor Scott called upon City Attorney Potts to read a proposed amendment to the ordinance by title for the first reading. City Attorney Potts read the proposed amendments to the ordinance "A CODIFIED ORDINANCE OF THE CITY OF GLEN DALE - Part Eleven - Health and Sanitation Code, Article 1105 Garbage, Refuse and Rubbish. A motion was made by Councilor Cunningham and was seconded by Councilor Zinn to accept and adopt this proposed amendment changes to this ordinance as presented for it first reading.
Vote: Unanimous

City Clerk Yoho reported to city council about the discussion that was held at the city finance committee meeting in regards to a change in city policy for benefits to all full time city employees in reference to the city employee's eye and dental city self insured program. A motion was made by Councilor Zinn and was seconded by Councilor Cunningham to change the city policy to a basic benefit plan that combines both Eye and Dental self insured benefits into one plan. The amount of this benefit will run from July 1st to June 30th each year (fiscal year). To wit: The total amount of this combined Eye and Dental self insured benefit plan for a family plan is capped at \$2,000.00 dollars per a fiscal year and the total amount of combined Eye and Dental self insured benefit plan per single plan is capped at \$1,300.00 dollars per a fiscal year with the effective date of this policy will be July 1st 2023.

Vote: Unanimous

City Clerk Yoho reported to city council that she has received a letter from County Assessor Eric Buzzard about a delay in the Certificate of Valuation due to the WV State Tax Department presenting them with the final Oil and Gas assessments. A copy of this letter was given to each member of council. This may cause changes of the 2023-24 budget.

City Clerk Yoho reported the she has been working with the City Department Heads, City Accountant Abraham, Assistant City Clerk Watkins, the City Finance Committee along with state and county agencies while reviewing both city revenues and expenditures and has prepared the City of Glen Dale City Budget for Fiscal Year 2023-24. All this information was provided to the Mayor and City Council for review and approval. Motion by Councilor Cunningham and seconded by Councilor Zinn to accept the proposed City budget for fiscal year 2023-24 as presented for the amount of \$3,157,958.00 Vote: Unanimous

City Accountant Abraham brought to city council attention information he received about various different equipment needed by the city's water and sanitary department for operations of those department. Water Superintendent Orlofske prioritized the list for council explaining the needs for certain items which is vital for operations. City Accountant Abraham stated he believes since these items would be for infrastructure purposes of both the water and sanitary departments that part of the ARPA Funds could be used to make the purchases. A motion was made by Councilor Cunningham and was seconded by Councilor Zinn for Water Superintendent Orlofske to seek the cost of three or four of these items that were explained as vital for operations, so it can be determined if these items would be require to be put out for bid.

Vote: Unanimous

City Attorney Potts was called upon by Mayor Scott to read by title for the 1st reading of an Amendment to city ordinance 733.09 "Business of Contracting". A motion by Councilor Cunningham and 2nd by Councilor Anderson to accept the amendment to city ordinance 733.09 as presented and amendment will be adopted and in effect upon passage.

Under Mayor's items - Mayor Scott advised City Council she has appointed Reverend Moon to fill the vacancy on the City Park and Recreation Board Committee. Mayor Scott revealed the new city logo to the public and announced the new city website is online at www.glendalewv.gov for use by the general public.

Mayor Scott recommends to city council the name of local attorney and city resident Dave White, to fill the vacancy on the City's Board of Zoning appeals. Motion by Councilman Cunningham and seconded by Councilman Anderson to accept the recommendation of the Mayor and appoint attorney Dave White to the City's Board of Zoning appeals.

Vote: Unanimous

Mayor Scott explained to city council the need for some of the forms online needing re-done to include the city's phone number and mailing address in order to make these forms more user friendly and the cost involved in making these changes. City Council concurred with the Mayor that this is needed to be done.

Under Council items - Councilor Cunningham reported to council that he was in talks with the board of the Glen Dale Baseball Softball Association. They advised him that they currently do not need the skid load of lime that the city agreed to purchase for them. They have plenty left over from the year before so they would like to request a cash donation equal to the value of the cost of the lime, which would be \$250.00 dollars. Motion was made by Councilor Zinn and was seconded by Councilor Cunningham to donate \$250.00 dollars to the Glen Dale Baseball Softball Association. Vote: Unanimous

Councilor Richmond brought to the city councils attention that a recent passed bill in the State legislature may cost city employees extra due to the changes in the PEIA Insurance benefits coverage for spouses. PEIA may put surcharges on city employee's policies that has or leave spouses on the insurance, or make them go on their own insurance when the spouse has health insurance available to them from their employer. Councilor Richmond will try to obtain more information about this to update council at the next council meeting.

Motion for the Glen Dale City Council to go into an executive session for personnel matters at 8:40pm was made by Councilor Cunningham and was seconded by Councilor Anderson.
Vote: Unanimous

Motion was made by Councilor Cunningham and was seconded by Councilor Anderson to come out of executive session at 10:03pm
Vote: Unanimous

Motion for adjournment was made by Councilman Anderson and seconded by Councilman Cunningham.
Vote: Unanimous

Meeting was adjourned at 10:04pm.



Janet M. Scott, Mayor



Lewis E. Richmond, Councilor and
Acting Recording Secretary