



City of Glen Dale

402 Wheeling Ave • Glen Dale, WV 26038-1537

Phone: (304) 845-5511 • Fax: (304) 845-3475

SECURITY CHECK / EXTRA PATROL REQUEST

SERVICE REQUESTED: _____ SECURITY CHECK _____ EXTRA PATROL

DURATION: From: _____ until _____

ADDRESS OF RESIDENCE / BUSINESS:

REASON FOR REQUEST: _____ PREMISE WILL BE VACANT

_____ OTHER: _____

KEYS LEFT WITH ANYONE? _____ YES _____ NO

If yes, name of person: _____

Address: _____ Phone: _____

OTHER PERSON(S) WITH ACCESS TO PREMISES: _____

LIST ALL VEHICLES (Include Plate # if known) to remain on premises during requested times:

PREMISE PROTECTED BY ALARM SYSTEM? _____ YES _____ NO

If yes, type of alarm: _____

LIGHTS: LEFT ON? _____ YES _____ NO

CONSTANT: _____ YES _____ NO

AUTOMATIC: _____ YES _____ NO

PETS: ON PREMISES? _____ YES _____ NO

If yes, _____ INDOORS _____ OUTDOORS TYPE: _____

EMERGENCY CONTACT:

NAME: _____ PHONE: _____

ADDRESS: _____

