

GLEN DALE CITY COUNCIL MINUTES
July 10, 2023

Glen Dale City Council met in regular session on Monday, July 10, 2023, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Councilors Anderson, Cunningham, English, Richmond and Zinn. Also present were Chief of Police Vogler, City Clerk Yoho, Water Superintendent Orlofske, Street Commissioner Caldwell, City Attorney Potts and City Accountant Abraham. Absent was City Recorder Trembush.

Mayor Scott announced Councilor Richmond to be the acting recording secretary for this meeting due to Recorder Trembush being absent.

The minutes of the Monday, June 26, 2023 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor Zinn and seconded by Councilor Cunningham to accept the minutes as presented with a correction of a word on page three. Vote: Unanimous

General public hearing - Mayor Scott gave those in attendance the opportunity to speak.

Mr. Tim Beaver 1503 Marshall Street, McMechen commented to council on how he receives, as an employee of the water department, his pay and overtime. His concern was why the city could not pay overtime to employees that worked less than 40 Hours in a week due to holiday when they are scheduled to work 3 hours on Saturday. He would like all holidays be counted as "working an 8 hour day." The city currently gives each fulltime employee 8 hours of non-worked holiday pay. Mayor Scott informed him that a new city employee policy is being worked on, and we will let all the employees know about the new policy once it is finalized.

Mr. Russell Niehaus 308 First Street, Glen Dale addressed the city council about if there was any action on the use without a contract of approximately 1.5 acres of a city property lot by Highline Warren Distribution to store trailers. Attorney Potts stated he is attempting to address this situation but does need to contact the management either at the main office in Council Bluffs, Iowa or in Omaha, Nebraska.

Reports from committees - Mayor Scott requested reports from committees

Fire Department - Councilor Richmond reported to city council that the annual 4th of July parade sponsored by the Glen Dale Fire Department was well attended by several of the community youth riding bicycles in the parade and appears to receive a lot of community support from area residents. Each youth that participated in the parade received a gift card courtesy of the fire department. As a reminder that next year 2024 is the 100 year anniversary of the City of Glen Dale and would hope the city would get more involved in planning a large celebration.

Councilor Richmond presented city council with a list of all the fire line officers and the administrative personnel that were recently elected or appointed by the Glen Dale Fire Department for the 2023-2024 fiscal year.

Streets and Alleys – Street Commissioner Caldwell reported about the price of a new power washer for the street department for the amount of \$2,600.00 but he was not able to purchase due to him not receiving a city credit card yet since his appointment. Mr. Caldwell is currently getting estimates on repairing the city paint machine, which is not working properly and the cost of a replacement model, He will report back to council with that information. Mayor Scott advised him to get with the city clerk in order to place the order for the power washer.

Street Commissioner Caldwell stated he has received approximately 10 applications for the full-time and part-time positions for the Street and Sanitation Department. City Council advised the street commissioner to go ahead and do the interviews and try to have the selections ready for the two positions to present at the next city council meeting for discussion and approval.

Finance - City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor English and was seconded by Councilor Cunningham to accept the financial report and statements for July 10th, 2023 as presented.
Vote: Unanimous

Water and Sanitary - Water Superintendent Orlofske reported the next water board meeting will be next Monday at 6pm and sanitary board will meet at 6:30pm. The water department has received one of the generators that the city approved for purchase from the ARPA Funds. Superintendent Orlofske requested information from the city attorney about utilities easement for a property in the city that is currently pending. Attorney Potts will contact the property owner to work out the agreement on the easement on behalf of the city.

Traffic – Chief Vogler reported that the city has taken possession of the 2022 Ford Explorer Police SUV. This vehicle will be taken to Staley's/Bear Com on the 19th of the month and should be placed in service by the end of the month.

Parks & Recreation – Councilor Anderson reported to council that the Recreation board had communications with McKinley Architecture and Engineering about the pool study and that information should be back by July 24th to review and the council will need to decide on the allocation of ARPA Funds toward this project. This grant project is a match funding type of grant under WV Land and Water Conservation Fund.

Legal – Attorney Potts presented the city clerk with a document pertaining to council starting time change to be placed in the city records. The city attorney stated he did confirmed prior litigation against the city was dismissed without prejudice from a 2018 civil case involving the Marshall County Board of Education and another property owner. Attorney Potts presented a legal statement for review and signatures by a representative of the City Council. He then needs signatures by a member of the Water Board and another one from a member of the Sanitary Board.

Motion was made by Councilor Cunningham and was seconded by Councilor Anderson to accept all the committee reports as presented.
Vote: Unanimous

Unfinished business – Discussion was held about the engineering agreement amendment request for the water filtration grant project. Water Superintendent Orlofske advised council that Councilor’s English, Cunningham and himself had discussions with Cerrone Associates already and if the grant monies would not be awarded to the city due to some disqualifying reason, which the city would not be held liable, to continue with this project as presented.

Motion was made by Councilor Zinn and was seconded by Councilor Anderson to authorize Mayor Scott to sign the agreement for the water filtration grant project as presented. Vote: Unanimous

New Business – City Clerk Yoho requested city council to table the “general fund” budget revision #1 for 2023-24 fiscal year until the next council meeting. Motion was made by Councilor Cunningham and was seconded by Councilor English to table the “general fund” budget revision #1. Vote: Unanimous

City Clerk Yoho presented city council the “coal severance fund” budget revision #1 for 2023-24 fiscal year, as presented. Motion was made by Councilor Cunningham and was seconded by Councilor Zinn to accept the revision as presented and to submit the revision to the state. Vote: Unanimous

Mayor Scott requested a list of streets in Glen Dale from city council members of streets they feel that are in need paving. The following list of streets was discussed to be placed on a list for review for future city paving projects. 1st Street, 2nd Street, 200 and 300 block of 4th Street, North Park Street, Lee Street, 13th Street, and the 600 Block of Washington Avenue.

Motion was made by Councilor English and 2nd by Councilor Zinn to develop this list in order to place streets out to bid for future paving project. Vote: Unanimous

Councilor Richmond brought up that the lower area of Marx’s lane where it meets Ohio Street is in need of repair. Most likely the road damage has been caused by heavy amount of commercial vehicle traffic on the road going behind Highline Warren Distribution loading docks or the trailer storage area. The city may need to reach out to Highline Warren about assisting or doing these repairs to the roadway.

Mayor Scott received a letter of resignation from City Recorder Gerald A. Trembush effective immediately due to health concerns after serving the city as a city councilor and city recorder over the last 39 years. Motion was made by Councilor Cunningham and 2nd by Councilor English to accept the letter of resignation as presented. Vote: Unanimous

Motion was made by Councilor Cunningham and 2nd by Councilor Zinn to place a Class 2 legal advertisement in the Moundville Daily Echo and on the city webpage. A letter of interest from a citizen of the City of Glen Dale that would meet the legal qualifications to hold the office of City Recorder for the remainder of the unexpired term. All letters of interest are due to be received by Friday, July 21, 2023 by 4:00pm. Vote: Unanimous

Under Mayor's items - Mayor Scott stated she will be sending four letters out to residents about sidewalks that are in need of repairs. There are several large log sections lying on the ground in the city park by the basketball court for several years after they were originally removed. They need reinstalled into the ground as a safety barrier between the parking area and the picnic shelter.

Then Mayor Scott received an estimate for damage that was done to a vehicle on the city property lot by the pool. Motion was made by Councilor Cunningham and 2nd by Councilor English to accept the estimation and turn this matter over to the city attorney for a resolution of this litigation. Vote: Unanimous

Mayor Scott advised council of another incident where during the time a city crew member was cutting grass at St Jude Park, a piece of metal was propelled from the ground and then struck a door of a vehicle traveling on the roadway near the park. The police department did do a report on the incident and the city has not yet received any estimates yet from the owner.


Mayor Scott has received many good compliments, and the public is really impressed how well the pool has been run this season.

Under Council items - Councilor English stated he has received a lot of positive feedback about this year's road paving project, which was completed.


Motion for adjournment was made by Councilman Anderson and seconded by Councilman Cunningham.

Vote: Unanimous

Meeting was adjourned at 7:17pm.



Janet Scott, Mayor



Lewis E. Richmond, Councilor and
Acting Recording Secretary