

GLEN DALE CITY COUNCIL MINUTES

June 12, 2023

Glen Dale City Council met in regular session on Monday, June 12, 2023, at 7:30pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Councilors Anderson, Cunningham, English, Richmond and Zinn. Also present were Chief of Police Vogler, City Clerk Yoho, City Attorney Potts, City Accountant Abraham and Water Superintendent Orlofske. Absent were City Recorder Trembush and Street Commissioner Byers.

Mayor Scott announced Councilor Richmond to be the acting recording secretary for this meeting due to Recorder Trembush being absent.

The minutes of the Monday, May 22, 2023 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor Zinn and seconded by Councilor English to accept the minutes as presented.

Vote: Unanimous

General public hearing – Mayor Scott gave those in attendance the opportunity to speak. No one from the public had any comments or questions for city council at this time.

Reports from committees – City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Zinn and was seconded by Councilor Anderson to accept the financial report as presented.

Vote: Unanimous

Water Superintendent Orlofske advised council that the water and sanitary boards will meet on Wednesday June 21st at 6:00pm and 6:30pm due to the upcoming holidays.

Councilor Richmond advised council that the fire department would like to request the lines in the parking lot next to the fire hall, street and water departments be painted for proper parking in that lot when the city employees would have time to do so. Water Superintendent Orlofske stated he will get with the street department commissioner to have this done.

Councilor Cunningham stated he has been reviewing permits and learning more about the position with assists from others and has started approving some permits. Councilor Cunningham discussed having a meeting with the zoning board in the near future to discuss ways to better organize and prepare in looking forward in working together for the betterment of the city.

Chief Vogler reported that a sidewalk permit has been issued to a resident that removed their old sidewalk last fall. Chief Vogler has been looking into the traffic congestion on Lindy Lane during school hours at the times the parents drop off or pick up children and studying ways to help with this situation.

Chief Vogler also talked with RMH WVU Hospital about cross walks being install on both sides of 8th Street and 9th Street sides leading to the main hospital building.

Councilor Anderson reported on information about a cost estimate study for the pool coming soon. Councilor Anderson reported the first new bench was installed at the city park under the new bench program.

Motion was made by Councilor Anderson and was seconded by Councilor Cunningham to accept and approve the list of temporary summer help employees to work during the pool season. This list was recommended by the city's recreation board and the presented to city council for approval.

Vote: Unanimous

Mayor Scott stated she has talked with Nila of the historical society. Nila advised her that the historical society has applied for a grant to work on the wallpaper inside the Cockayne Farmstead.

City Attorney Potts advised city council of ongoing litigation with pending settlements where the city is one of many plaintiffs versus companies and makers of Pfas chemical (DuPont, 3M and et al.). Attorney Potts talked about pending settlements for Opioid makers Milan and Amneal Pharmaceuticals which needs the city council to authorize the Mayor to sign the legal documents on behalf of the city.

Motion was made by Councilor Cunningham and was seconded by Councilor English to authorize Mayor Scott to sign the legal documents in question over the Opioid class action lawsuits and pending settlements.

Vote: Unanimous

City Attorney Potts had questions about the city involvement in the Marshall County School Board vs Estate of Francis Reilley. Attorney Potts was referred to contact the former City Attorney Adam Barney which was involved in that case on behalf of the city.

Motion was made by Councilor English and was seconded by Councilor Cunningham to accept all the committee reports as presented.

Vote: Unanimous

Unfinished business – Mayor Scott reported that she has been in talks with Mr. Harvey of Kalkreuth Roofing Company about warranty repairs to the roof of the Kalkreuth Building that the city purchased in 2018. She stated Kalkreuth Roofing Company will repair the roof under the agreement at no cost to the city.

New Business – Police Chief Vogler recommended hiring, Prissilla Adkins, as a new city dispatcher to fill a recent vacancy in that department. Motion was made by Councilor Anderson and was seconded by Councilor Zinn to accept the recommendation of the Chief of Police as presented.

Vote: Unanimous

Police Chief Vogler presented to city council a letter of resignation he received from Officer Matthew McClelland of the police department. Motion was made by

Councilor Cunningham and was seconded by Councilor Anderson to accept the letter of resignation as presented.

Vote: Unanimous

General discussion was held about having a Disability Awareness Swim at the City Pool. Motion was made by Councilor Zinn and was seconded by Councilor Anderson to have the pool manager to look into scheduling this event when the pool is available during this pool season.

Vote: Unanimous

Mayor Scott advised City Council that a draft version of a new policy manual for city employees were placed and given to each member of city council to review for comment. Motion was made by Councilor Cunningham and was seconded by Councilor English to refer this manual to the policy review committee and table action until the policy has been reviewed and any revisions completed.

Vote: Unanimous

City Clerk Yoho presented to city council a request for revision #2 to the approved budget for fiscal year ending June 30th 2023. The city clerk went over the request and explained each of the revenues and expenditures changes. Motion was made by Councilor Zinn and was seconded by Councilor Cunningham to accept and approve budget revision 2 for year 2023 as presented.

Vote: Unanimous

City Clerk Yoho advised city council about the proper ways for use of budgeted funded items and then expenditures that was not budgeted and is above the cost of what was in the budget that was submitted to the state. City Clerk Yoho advised council in the past that monies were deducted from certain city employees for their optional life insurance policy though PEIA but the monies deducted previously was not the correct amount and did not cover the entire cost and then cost the city extra funds. She stated has taken steps to correct this situation in the future.

City Clerk Yoho advised she did talked with Data Max about if they are capable to collect delinquent and outstanding debt that is owed to the city from others for the services received from the City's Municipal Utilities (Water, Sewer, Garbage, and Municipal fees). Data Max did state they were able to perform this service for the city. The city clerk was advised to notify them to delay the start of this service till after June 30th to close the current fiscal year book to assist CPA Abraham with his completion of the fiscal year required documents.

Under Mayor's items - Mayor Scott stated she has talked with Justin Burlinski of 300 Third Street about the trees adjacent to his property on the Tomlinson Avenue side of his property. Mr. Burlinski asked if he is permitted to cut them down or trim them. The Mayor advised him he could do whatever he would want to do with those trees adjacent to his property and the start of the street.

Mayor Scott discussed the need for property owners to review their sidewalks and needs for repairs to make it safe for citizens to use. The mayor would like to work with others to get a list compiled of streets and alleys still needing repairs so we can be ready for the paving in the new budget year.

Councilor English receive information from resident Dave Thomas asking to have someone from Wilson Paving Company to look at a paved spot near his property in the alley.

Motion was made by Councilor English and was seconded by Councilor Cunningham to go into an executive session for a personnel matter at 8:37pm
Vote: Unanimous

Motion was made by Councilor Cunningham and was seconded by Councilor Anderson to come out of an executive session for a personnel matter at 9:40pm
Vote: Unanimous

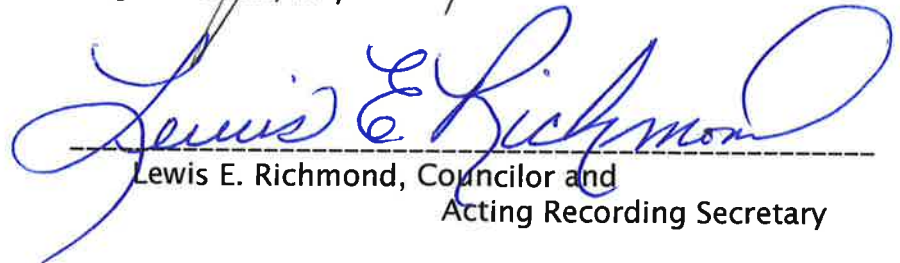
Motion was made by Councilor Cunningham and was seconded by Councilor English to authorize the Mayor to have a disciplinary meeting about prior actions with a certain city employee with the assistance of the city attorney.
Vote: Unanimous

Motion for adjournment was made by Councilman Anderson and seconded by Councilman Cunningham.
Vote: Unanimous

Meeting was adjourned at 9:45pm.



Janet M. Scott, Mayor



Lewis E. Richmond, Councilor and
Acting Recording Secretary