

GLEN DALE CITY COUNCIL MINUTES
October 10, 2023

Glen Dale City Council met in regular session on Tuesday, October 10th, 2023, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cook, English and Zinn. Also present were Chief of Police Vogler, City Clerk Rentfrow, City Attorney Potts and City Accountant Abraham. Absent were City Councilor Cunningham, Water Superintendent Orlofske and Street Commissioner Caldwell.

The minutes of the Monday, September 25th, 2023 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor English and seconded by Councilor Cook to accept the minutes as presented. Vote: Unanimous

General public hearing - Mayor Scott gave those in attendance the opportunity to speak.

Mr. Tom Dean and Mrs. Debbie Dean from 628 Sixth Street, Glen Dale came to council to advise a problem they are having with a neighbor at 626 Sixth Street. They explained the neighbor has a large tree which parts of the tree crosses over the property line onto their property and is closing in on their foundation and house. Mr. Dean stated they have talked with the same neighbor for more than five years about wanting something done with the tree without any avail. Now the Dean's are concerned that if this tree continues to grow it could cause damage to their house foundation, roof, etc. Mr. Dean wanted to know if the city has the authority to cut or remove the tree on private property. Chief Vogler suggested to the Dean's to mail the neighbor a certified letter with their concerns of possible damage that could happen to their property or discuss their concerns with an attorney about other options that could be available.

Reports from committees - Mayor Scott requested reports from committees

Fire - Recorder Richmond advised city council that the volunteer fire department is looking into having Unit 404, the 1994 Sutphen 75 foot aerial truck, sent for refurbishment to meet the standards for Fire Apparatus. The estimated cost to the fire department is over \$300,000.00 dollars. This refurbishment will preserve and update this aerial fire truck to serve the local community for many years in the future.

Finance - City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Zinn and was seconded by Councilor Cook to accept the financial report and statements for October 10th, 2023 as presented. Vote: Unanimous

Water and Sanitary - Councilor English stated that the Water and Sanitary boards will meet next Monday, October 16th, 2023 at 6:00pm and 6:30pm respectfully.

Traffic - Mayor Scott reported she is still trying to talk with personnel from the WVDOH about the traffic lights on WV Route 2 without success. Mayor Scott stated she is in talks with other cities about the use or borrowing their bucket truck or if any local city has a used bucket truck they would like to sell.

Parks & Recreation - Councilors Anderson and Cook reported to council that the City Light up Night for the Holiday Season has been scheduled for Monday, December 4th, 2023 at the City Park and more information will be available in the future. Also reported there is one more invoice outstanding and once received the pool books will be closed out for the season. Motion was made by Councilor Cook and was seconded by Councilor Anderson to accept all the committee reports as presented. Vote: Unanimous

Unfinished business –

Councilor Anderson explained to the city council about the details of the Glen Dale Pool Renovation Phase 1, along with the work of McKinley Associates. Phase 1 will include but not limited to an ADA compliant pool house, new baby pool and new baby pool filtration system at a revised cost of approximately \$460,000.00 dollars.

Motion was made by Councilor Zinn and was seconded by Councilor Anderson to approve the use of the all the remaining American Rescue Protection Act (ARPA) fund money (approximately \$125,000.00 dollars) and then add additional funding from the City's general funds to meet (½) half the total cost of the Phase 1 project. This is contingent on the City of Glen Dale along with the City Pool and Recreation Committee applying for and receiving a Land and Water Conservation Funding Grant, which is a 50/50 matching grant fund.

Roll Call was requested – Councilor Anderson – Yes, Councilor Cook - Yes, Councilor English - Yes, and Councilor Zinn - Yes

Vote: Unanimous

New business –

Discussion was held for increasing prices for Rental Cost of Pool Parties, Shelter and pool passes for 2024. Motion to table made by Councilor English and was seconded by Councilor Cook until information is received from the Parks and Recreation Board for recommendations for the proposed amount of increases.

Mayor Scott called upon City Attorney Potts to read proposed amendments to the ordinance by title for the first reading.

“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA, TO AMEND AND ADOPTION OF ARTICLE 525.05 TOBACCO USAGE RESTRICTIONS”.

A motion was made by Councilor English and was seconded by Councilor Anderson to accept and adopt this proposed amendment changes to this ordinance as presented for its first reading. Vote: Unanimous

Motion was made by Councilor Zinn and was seconded by Councilor English to donate \$100.00 dollars to the Moundsville Veterans Honor Guard to assist them with expenses and support during their annual steak fry on Saturday, November 4th, 2023. Vote: Unanimous

Discussion was held about different types of street sweepers for use in the city. Mayor Scott presented information on three different types of street sweepers for city council to review for future reference and more discussion at a later date.

Motion was made by Councilor English and was seconded by Councilor Zinn to accept the recommendation of Chief of Police Vogler to hire Danielle Holmes full-time to fill a vacancy in the Communication dispatch center. Vote: Unanimous

Motion was made by Councilor Anderson and was seconded by Councilor Zinn to accept the recommendation of Chief of Police Vogler to hire certified Law Enforcement Officer Mike Dougherty as a part-time as needed Patrolman to assist with scheduling of police personnel. Vote: Unanimous

Under Mayor's items -

Mayor Scott advised council the West Virginia State Auditor's Office will be have a training workshop on October 26th and 27th, 2023 at Oglebay Park, Wheeling, WV. This training is open to all members of council if they would like to attend. Currently City Clerk Rentfrow and Assistant City Clerk Watkins are planning to attend on the 26th and Councilor Cook, CPA Abraham and Mayor Scott are planning to attend on the 27th.

Mayor Scott has watching and been waiting for the release of 2017 and 2018 City Audit finding from the West Virginia State Auditor's Office. The Mayor was told the finding should be released soon. Mayor Scott informed council she is also still waiting for a procurement list from the State Auditor's Office in order to begin work scheduling Audits for years 2019 through 2022.

Omni Strategic Technologies has worked the last two days and has approximately one more day in order to complete cyber security protection that was needed for the city. The Mayor thanked the members of the Marshall County Commission and County Administrator Betsy Frohnepfel for their support during this transition.

Mayor Scott advised council that next week she will be attending the BELOMAR Regional Council meeting representing the city.

Motion for adjournment was made by Councilor Anderson and seconded by Councilor English.
Vote: Unanimous

Meeting was adjourned at 7:42pm.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder