

## *GLEN DALE CITY COUNCIL MINUTES*

### *September 25, 2023*

Glen Dale City Council met in regular session on Monday, September 25, 2023, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cook, Cunningham, and English. Also present were Chief of Police Vogler, City Clerk Rentfrow, Water Superintendent Orlofske, Street Commissioner Caldwell, City Attorney Potts and City Accountant Abraham. Absent was City Councilor Zinn.

The minutes of the Monday, September 11, 2023 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor English and seconded by Councilor Cook to accept the minutes as presented with minor corrections as stated. Vote: Unanimous

***General public hearing*** – Mayor Scott gave those in attendance the opportunity to speak.

Mr. Scott Jones, 17 Willow Lane advised members of council about a neighbor situation with an autistic young man and a dog that live at 15 Willow Lane. He stated he is a cyber security consultant and must take calls at home for work. The autistic young man yells and scream most of the day toward other neighbors, including him and this is continuously any time anyone is outside. The large dog from the house has got out of the fenced yard and is making neighbors scared.

Mr. Brian Luketich and Dr. Morgan Efaw Luketich, 11 Willow Lane were complaining about the same autistic young man and large dog. The yelling starts around 7:30am in the morning to 8:00pm in the evening. They stated this is getting to the point that it is bad for their mental health. They are afraid of the large dog that gets loose, especially since they have two dogs and are afraid for their safety. They stated the young man will even yell, bark or make monkey noises even if they turn a light on in their own house. They went on to say they can no longer enjoy being outside. They also stated the young man's mother is home during most of this time and allows this to happen without attempting to correct the behavior.

Mr. Jim Palmer and Mrs. Debbie Palmer, 8 Willow Lane confirmed what the other neighbors were stating and said they can no longer sit outside or even be outside with hearing the disturbance.

City Attorney Potts told the group that the city is limited in scope to deal with this situation but will look into this further to attempt to seek a solution. Chief Vogler will talk with neighbors and seek to gather statements.

***Reports from committees*** – Mayor Scott requested reports from committees

Finance - City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Cunningham and was seconded by Councilor Cook to accept the financial report and statements for September 25<sup>th</sup>, 2023 as presented. Vote: Unanimous

Water and Sanitary - Water Superintendent Orlofske and City Attorney Potts advised the easement documents are ready for the property owner at 20 Wheeling Ave in order to supply municipal utilities to the property at 28 Wheeling Ave.

Parks & Recreation – Councilor Anderson reported to council that the recreation board members will be meeting with McKinley Associates on September 29<sup>th</sup> at 10:00am.

Legal – City Attorney Potts advised he has been asked to amend city ordinance 525 by the Police Chief to make in more in line with the state code, and he will have it ready for the first reading at the next city council meeting.

Motion was made by Councilor English and was seconded by Councilor Cook to accept all the committee reports as presented. Vote: Unanimous

***Unfinished business –***

Motion was made by Councilor Anderson and was seconded by Councilor Cook to table any city council action on the Glen Dale Pool Renovation Phase 1 until the next regularly scheduled meeting. Vote: Unanimous

***New business –***

Trick or Treat will be held on Tuesday, October 31<sup>st</sup> at 6:00pm – 7:30pm. Motion made by Councilor Cunningham and was seconded by Councilor English Vote: Unanimous

Discussion was held for increasing prices for Rental Cost of Pool Parties, Shelter and pool passes for 2024. Motion made by Councilor Cook and was seconded by Councilor Anderson for the information to be sent to Parks/Recreation Board for recommendation.

Discussion was held about paying The City of Moundsville Sanitary Bill from the City General Funds for the next two month. Motion made by Councilor Cunningham and was seconded by Councilor Cook for the city to loan the money to make these payments and the Sanitary Department will make repayments to the city general fund in accordance and compliance with the any State and/or the PSC of WV guidelines for repayments. Vote: Unanimous

Discussion was held regarding the Purchasing of Accufund Budget Development Software module program along with the Accufund software for the water and sewer billing. Motion was made by Councilor Cunningham and was seconded by English to approve this purchase. Vote: Unanimous

Motion was made by Councilor English and was seconded by Councilor Cook to restrict the one-time purchases of budgeted items that are above (\$5000.00) Five Thousand Dollars. These purchases must have the city council approval before the purchase may be made by any department within the city. Vote: Unanimous

Motion was made by Councilor Anderson and was seconded by Councilor English to spend \$9,998.89 of the ARPA Funding for the purchase of additional wiring and equipment needed for the installation of the new generator that was purchased for the water department system. Vote: Unanimous

Motion was made by Councilor English and was seconded by Councilor Anderson to purchase a new copier machine for the city clerk's office, which was placed in the budget, for the amount of \$7,168.00 from Borden Office Equipment. Vote: Unanimous

Motion was made by Councilor Cunningham and was seconded by Councilor English to affirm the 2<sup>nd</sup> reading of the time change of Glen Dale City Council meeting to 6:00pm, which came into effect July 1<sup>st</sup>, 2023. Vote: Unanimous

Motion was made by Councilor Anderson and was seconded by Councilor Cunningham to accept the letter of resignation of full-time Telecommunicator Wyatt Setterstrom with the recommendation from Police Chief Vogler to retain Telecommunicator Wyatt Setterstrom as a part-time as needed employee. Vote: Unanimous

Discussion was held regarding the hiring of a full-time telecommunicator. Motion was made to table the hiring of a full-time telecommunicator by Councilor Cunningham and was seconded by Councilor Anderson. Vote: Unanimous

***Under Mayor's items -***

Mayor Scott had paint samples on hand to show members of city council to pick out paint colors to paint buildings belonging to the city.

Mayor Scott advised council the next regular schedule city council meeting will be held on Tuesday, October 10<sup>th</sup> 2023 at 6:00pm due to a legal holiday on Monday (Columbus Day)

Motion was made by Councilor English and was seconded by Councilor Cook to move funds from city general fund budget under Parks & Recreation materials and supplies line item to the Parks & Recreation M&R building and grounds line item in the current 2023-24 budget.  
Vote: Unanimous

***Under Council items -***

Councilor Cook advised council that the Marshall County Health Department will be offering flu shots for friends and family members of city employees October 11<sup>th</sup> from 12:00pm till 1:30pm at the Glen Dale Fire Hall. As long as they have insurance that is acceptable by the health department.

Councilor Anderson stated if we have received any information about replacement of the street sweeper. Recorder Richmond advised council that a couple different models and price quotes have been looked into which were from Sourcewell government pricing organization and we should have additional information for the next council meeting.

Councilor English talked about the removal of trees along Baltimore Ave as part of Tree City USA replacement program that Councilor English has been working on. Councilor English asked the Street Commissioner and Water Superintendent for their input about the disposal of trees that will be taken down along with tree cuttings currently behind the city garage and to bring information to the next meeting.

Motion was made by Councilor Cunningham and was seconded by Councilor English to go into an executive session for a personnel matter at 8:13pm. Vote: Unanimous

Motion was made by Councilor Cunningham and was seconded by Councilor Anderson to get out of the executive session for a personnel matter at 8:47pm. Vote: Unanimous

Motion for adjournment was made by Councilor Anderson and seconded by Councilor Cunningham. Vote: Unanimous

Meeting was adjourned at 8:48pm.

---

Janet Scott, Mayor

---

Lewis E. Richmond, City Recorder