

GLEN DALE CITY COUNCIL MINUTES
November 13, 2023

Glen Dale City Council met in regular session on Monday, November 13th, 2023, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cook, Cunningham, English and Zinn. Also present were Chief of Police Vogler, City Clerk Rentfrow, City Attorney Potts and City Accountant Abraham. Absent were Water Superintendent Orlofske and Street Commissioner Caldwell.

Mayor Scott asked all in attendance to stand for a moment of silent due to the passing of long time former City Councilor and City Recorder Gerald A. Trembush.

The minutes of the Monday, October 23th, 2023 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor Zinn and seconded by Councilor English to accept the minutes as presented.

Vote: Unanimous

General public hearing – Mayor Scott gave those in attendance the opportunity to speak.

Reports from committees – Mayor Scott requested reports from committees

STREETS and ALLEYS – Mayor Scott reported to council that two of the Street Department garages have been painted and the Street Sweeper which was purchased from an auction from the City of Wheeling has been received.

FINANCE – City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Cunningham and was seconded by Councilor Zinn to accept the financial report and statements for November 13th, 2023 as presented with exception of employee pay incentives. Vote: Unanimous

WATER and SANITARY BOARD – Councilor English reported that the next board meetings for the Water and Sanitary Boards will be next week on Monday at 6:00pm and 6:30pm

PARKS and RECREATION BOARD – Councilor Anderson stated the City of Glen Dale Christmas Light Up Night will be held at 6:00pm to 8:00pm on December 4th at the City Park. Mayor Scott advised that the Street Department will be preparing the area of the City Park for the event by removing the leaves, cutting the grass and putting up the lights

LEGAL – Attorney Potts reported he will be drawing up the legal paperwork and documents so that the City Council may temporarily loan monies from the City General Fund to the Water and Sanitary accounts.

Motion was made by Councilor Zinn and was seconded by Councilor Cook to accept all the committee reports as presented. Vote: Unanimous

Unfinished business –

Discussion of Address Re-Assignment request by Charles Pozell – No Council discussion was held due to this request being tabled by city council at a previous council meeting.

New business –

Discussion and Approval of Service Agreement with BearCom for radio maintenance - Motion by Councilor Anderson and seconded by Councilor Cook to accept the quote for radio maintenance as presented with the option to cancel this agreement at anytime in the future. Vote: Unanimous

Discussion and Approval of Microsoft 365 emails and conversion - Motion by Councilor English and seconded by Councilor Anderson to accept the proposal as presented by Omni Technology to protect the city emails and computer system. Vote: Unanimous

Discussion and Approval of purchasing a used bucket truck - Motion by Councilor Zinn and seconded by Councilor Anderson to authorize the Mayor to purchase a used and former WV DOH GMC bucket truck for the amount of \$13,000.00 Vote: Unanimous

Discussion and Approval of hiring part-time police officer – Motion by Councilor Zinn and seconded by Councilor English to accept Chief Vogler request to hiring a certified Law Enforcement Officer, Bradley Shutler, as a temporary part-time as needed Patrolman with no other benefits being offered to assist the police department in time of need. Vote: Unanimous

Under Mayor's items -

Mayor Scott reported to city council that the Street Sweeper has been purchased from the City of Wheeling at a local auction.

Mayor Scott has Chief Vogler looking for signage for use in areas of the city.

Mayor Scott has contacted Paul Smith Strategies and Campbell Signs and Banners Company to obtain details, examples and cost for new signage for the front of the city building.

Mayor Scott reported that new gutter system has been placed on the Street Department building.

Mayor Scott advised council she is still waiting on when the city audits will be released from the WV State Auditor's Office.

Under Council items -

Councilor Cook would like to thank the City's Street Department for getting the Christmas decorations put up.

Councilor Cook advised council that Mayor Scott, Recorder Richmond, CPA Abraham and himself all attended the WV State Auditor's training seminar which was held at Wheeling Park. A lot of good and helpful information was presented.

Motion for adjournment was made by Councilman Cook and seconded by Councilman Anderson. Vote: Unanimous

Meeting was adjourned at 7:05pm.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder