

GLEN DALE CITY COUNCIL MINUTES
November 27, 2023

Glen Dale City Council met in regular session on Monday, November 27th, 2023, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cook, Cunningham, English and Zinn. Also present were Chief of Police Vogler, City Clerk Rentfrow, Water Superintendent Orlofske, City Attorney Potts and City Accountant Abraham. Absent was Street Commissioner Caldwell.

The minutes of the Monday, November 13th, 2023 City Council meeting were presented to council for review prior to the meeting. Councilor Cook requested a minor correction in reference to the previous financial report on employee pay incentives. Motion by Councilor Zinn and seconded by Councilor English to accept the minutes as presented with the correction.

Vote: Unanimous

General public hearing – Mayor Scott gave those in attendance the opportunity to speak.

Reports from committees – Mayor Scott requested reports from committees

STREET ALLEYS: Mayor Scott reported the used bucket truck which was purchase has been received

FINANCE: City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor English and was seconded by Councilor Cook to accept the financial report and statements for November 27th, 2023 as presented.

Vote: Unanimous

PARKS/REC: Councilor Anderson and Councilor Cook advised the Park/Recreation committee met tonight prior to the council meeting. The City light up night is scheduled for Monday, December 4th from 6:00pm to 8:00pm at the city park. The committee is hopeful that they will have a donation letter ready to present to council about the pool renovation and the City Attorney Potts stated he is working with BELOMAR in reference to gather information for the land and water grant application.

LEGAL: Attorney Potts has drafted an agreement for repayment of a loan to the city sewage from the general fund. He will have it ready for the next council meeting.

Motion was made by Councilor Zinn and was seconded by Councilor Cook to accept all the committee reports as presented. Vote: Unanimous

Unfinished business – None

New business –

Discussion/Approval – Ratification of Pay Incentive - Motion to approve the Ratification of Pay Incentive as presented on 11-13-2023 made by Councilor Anderson and seconded by Councilor Cunningham.

Vote: Unanimous

Discussion/Approval - Donation to Glen Dale Volunteer Fire Department - Motion to approve the donation of \$5,000.00 dollars to the Glen Dale Volunteer Fire Department for their public service to our community, as it was budgeted in the 2023-2024 approved City's Budget. Motion made by Councilor English and seconded by Councilor Zinn.

Vote: Unanimous

Discussion/Approval of House Decorating Contest – Discussion was held and Councilor Cook agreed to be the chairperson of this event which will be held the evening of December 16th. Motion made by Councilor Anderson and seconded by Councilor Cook for monetary gifts of \$100.00 dollars, \$50.00 dollars and \$25.00 dollars to be given respectfully for the 1st, 2nd and 3rd place winners of the contest.

Vote: Unanimous

Discussion of Placing Speed Bumps on 5th Street – Mayor Scott referred the request of placing of speed bumps and speed limit on city streets to Chief Vogler and the Traffic Commission to review and to return with suggestion to city council.

Discussion of the employee policy manual – Mayor Scott stated that the city clerk and she will be talking with Attorney Ashley Burton, a Labor and Employment Law attorney from Charleston, WV on Wednesday November 29th in reference to developing a city employee policy manual in accordance with federal and state laws.

Discussion of a commercial leaf collector – Mayor Scott presented to council an informational packet she received about a leaf vacuum collector and storage trailer for the street department and asked council to keep this in mind when it comes to preparing the 2024-2025 city budget.

Discussion/Approval of considering the purchase of property located at 414 Wheeling Ave. - Ms. Denise Pavlik representing Real Estate Company, Paull Associates and the property owner at 414 Wheeling Ave. was present and requested city council to reconsider the purchase of the property located at 414 Wheeling Avenue which is adjacent to other current city properties. Ms. Pavlik stated the current asking price has been reduced to \$185,000.00. Mayor Scott stated she will refer this to the city's building commission for their consideration.

Discussion/Approval of opening new bank account for opioid settlement fund – City Clerk Rentfrow explained to council that she received documents that stated that a new interest bearing bank account would be needed to be opened for fund #26 also known as the opioid settlement fund. Motion made by Councilor Anderson and seconded by Councilor Cook for the city clerk to open a new interest bearing account at Main Street Bank for this fund. Vote: Unanimous

Discussion/Approval – 1st Reading – Amendment to the Charter – Article II Elections – Section 2 – Term of Office. - Motion to table until the next council meeting made by Councilor Zinn and seconded by Councilor English. Vote: Unanimous

Discussion/Approval – 1st Reading – Amendment to the Charter – Article IV Mayor and Recorder – Section 4 – Recorder. - Motion to table until the next council meeting made by Councilor Zinn and seconded by Councilor English. Vote: Unanimous

Under Mayor's items –

Mayor Scott reported to city council that City Clerk Rentfrow has made a large binder of documents of records that shows multiply notices of attempts from the WV State Tax Department to collect delinquent tax monies from the city. The documents included collection letters and other documents of interest that shows the city has previously owed large sums to the WV State Tax Departments, including penalties and interest that was imposed by the State of West Virginia on the city.

Mayor Scott stated that the City Audit Reports for 2017 and 2018 from the WV State Auditor's Office have not been released yet. The Mayor went on to explain that the city can't go out and start the procedure to select Auditor's for the 2019, 2020, 2021 and 2022 Audits years until the 2017 and 2018 have been released.

Under Council items –

Councilor Anderson requested financial information from the city clerk about the previous Kalkreuth Roofing Building.

Executive Session –

Motion by Councilor Cunningham and 2nd by Councilor English for an executive session for personnel and consider matters involving purchase, sales or leasing of properties at 7:25pm. Vote: Unanimous

Motion by Councilor Anderson and 2nd by Councilor Zinn to come out of executive session at 8:15pm. Vote: Unanimous

Mayor Scott announced that no decision or any vote were made during the executive session.

Motion by Councilor Cunningham and 2nd by Councilor Anderson to refer information to the City Building Commission on the property located at 414 Wheeling Avenue. Vote: Unanimous

Motion for adjournment was made by Councilman Cook and seconded by Councilman Anderson. Vote: Unanimous

Meeting was adjourned at 8:17pm.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder