

GLEN DALE CITY COUNCIL MINUTES
October 23, 2023

Glen Dale City Council met in regular session on Monday, October 23th, 2023, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cook, Cunningham, English and Zinn. Also present were Chief of Police Vogler, City Clerk Rentfrow, Water Superintendent Orlofske, City Attorney Potts and City Accountant Abraham. Absent was Street Commissioner Caldwell.

The minutes of the Tuesday, October 10th, 2023 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor Zinn and seconded by Councilor Cook to accept the minutes as presented with a minor correction. Vote: Unanimous

General public hearing – Mayor Scott gave those in attendance the opportunity to speak.

Ms. Natalie Hamilton from Belomar told council about the information she had about the Land and Water Grant that the city is looking into for renovations for the Glen Dale City Pool. She stated that her conversation with Mr. John McGarry, who has work with this grant in the past, recommends the city should only apply for no more than \$150,000.00 dollars in matching grant monies from Land and Water. This is a competitive grant with many different cities applying. The deadline to apply is November 1st and any award given for this grant, would not be available until sometime in the fall of 2024.

Reports from committees – Mayor Scott requested reports from committees

Finance - City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Cunningham and was seconded by Councilor Zinn to accept the financial report and statements for October 23th, 2023 as presented. Vote: Unanimous

Water and Sanitary – Mayor Scott stated she has received a letter of resignation from Mr. Doug Loy as a member of the Sanitary Board, Planning Committee and the Tree Committee.

Traffic Commission – Chief Vogler informed council that the previous service agreement with BearCom that took care of the city police and city communications radio system was canceled without his knowledge. The Chief had a quote for a new service agreement for all the equipment from BearCom and would like the council to review and consider. The Chief stated the Communication center main consol is a Motorola MIP5000 model and is no longer supported by Motorola and parts may be limited. He would like the city to consider replacing the main consol in the future. Chief Vogler went on to inform council that Mr. Poncho Flores will be attending WV Municipal Court training course in the future.

Parks & Recreation – Councilor Cook reported the Park and Recreation committee met on October 19th to review rate increases in the city pool passes, pool rentals and shelter rentals. This information was submitted to the city council to review and approve for the 2024 pool season.

Councilor Anderson spoke in favor of accepting the recommendation of Belomar. He believes the city should apply for a Land and Water Grant to start Phase 1 of the Glen Dale City Pool renovation.

Legal – City Attorney Potts informed city council that an easement agreement was signed by the property owner at 20 Wheeling Ave in order to supply municipal utilities to the property at 28 Wheeling Ave. Attorney Potts stated he has been doing some deed work for the city and that information will be forwarded to the city clerk. Along with that Attorney Potts has received a response from Highline Warren about their use of city property on Baltimore Ave south of Highline Warren Plant. Highline Warren is interested in leasing or purchasing this property south of their plant that belongs to the city. Highline Warren also was asking about the possibility of filing a quick claim for property in the area of Ohio Street. Mayor Scott asked Attorney Potts for more clarification of the exact property Highline Warren is asking about before any future action will be taken by the city.

Motion was made by Councilor Cunningham and was seconded by Councilor English to accept all the committee reports as presented. Vote: Unanimous

Unfinished business –

Mayor Scott called upon City Attorney Potts to read proposed amendments to the ordinance by title for the second and final reading.

“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA, TO AMEND AND ADOPTION OF ARTICLE 525.05 TOBACCO USAGE RESTRICTIONS”.

A motion was made by Councilor Zinn and was seconded by Councilor Cook to adopt this amendment to the ordinance as presented for its second and final reading. This ordinance shall be effective from its date of passage. Vote: Unanimous

A motion was made by Councilor Zinn and 2nd by Councilor English to increase prices for renting the City Pool, City Shelter and increasing the cost of daily pool admissions along with all pool passes as recommended by the City Pool and Recreation Committee.
Vote: Unanimous

New business –

Motion by Councilor Anderson and seconded by Councilor Cook to accept the recommendation of Belomar and apply for a Land and Water Grant to start Phase 1 of the Glen Dale City Pool renovations with the city dedicating \$150,000.00 dollars, which \$100,000.00 coming from ARPA Funds and \$50,000.00 General Funds, if the city is awarded another \$150,000.00 dollars from the Land and Water Grant foundation. Roll Call was requested – Councilor Anderson – Yes, Councilor Cook – Yes, Councilor Cunningham – Yes, Councilor English – Yes, and Councilor Zinn – Yes
Vote: Unanimous

Motion by Councilor English and seconded by Councilor Anderson to authorize the Mayor to proclaim November 19-25, 2023 as Christian Heritage Week. Vote: Unanimous

Discussion was held in regards of obtaining a used Street Sweeper for use of the City Street Department. Councilor Anderson stated he will talk with some other local cities representatives about equipment availabilities and reliability. Mayor Scott and Street Commissioner will look into purchasing for a reasonable amount within the budget and under the state required bid amount of \$25,000.00 if this sweeper meets the city needs. Mayor Scott also stating the Street Department wants to look into a Leaf Shredder in the future.

City Clerk Rentfrow presented a request for a General Fund Budget Revision #3 to city council. Motion by Councilor Zinn and seconded by Councilor Cook to increase the swimming pool line item #904 by \$50,000.00 dollars and to decrease line item #950 under beautification program by \$50,000.00 dollars. Roll Call was requested – Councilor Anderson – Yes, Councilor Cook - Yes, Councilor Cunningham – Yes, Councilor English - Yes, and Councilor Zinn - Yes
Vote: Unanimous

Water Superintendent Orlofske explained to city council a proposal under a pilot program offered from De Nora Water Technologies for the supply of equipment and materials for removal of Pfas from the water system. The only cost to the city water department would be the lab testing and an insurance rider of \$150,000.00 to cover the equipment being used under the pilot program belonging to De Nora Water Technologies.

Motion was made by Councilor Anderson and was seconded by Councilor Cunningham to accept proposed pilot program offered from De Nora Water Technologies under the terms as explained by Water Superintendent Orlofske. Vote: Unanimous

Discussion about a request for an address re-assignment was submitted by Mr. Charles Pozell for property on 4th Street. The discussion was held and legal opinion was requested from City Attorney Potts.

Motion was made by Councilor English and was seconded by Councilor Zinn to table the address re-assignment request. Vote: Unanimous

Under Mayor's items –

Mayor Scott reported to city council that the 2017-2018 fiscal years city audits conducted by the West Virginia State Auditor's Office are currently under its second review. Then the city is still waiting for documents from the Auditor's office before it can begin public procurement procedures for selecting a firm for auditing for the remaining years not completed for the fiscal years from July 2019 through 2022.

Mayor Scott is still contacting State officials in attempt for them to take over the responsibility of maintenance of the traffic lights that the state installed on WV Route 2.

Mayor Scott stated she is in talks with other cities about availabilities of loaning or renting of a bucket truck or if any city might have a bucket truck they might want to sell. She informed council that she has been working with others to bring more businesses in the community.

Mayor Scott has the street department doing some painting down at the city garages and with weather permitting she would like them to paint the city building. She has picked out a blue color and wanted to see if council had any objections. Lastly, she found out that the high school championship metal signs that were in question that they are done by the Board of Education and not by the state or the city.

Under Council items –

Councilor English reported about his work and collaboration with the West Virginia Division of Forestry and Tree City USA grant program. He stated that several trees and stumps were removed on Baltimore Avenue and 16 trees were planted recently along Baltimore Avenue in the 500 block area this year.

Mayor Scott reminded city council members that on Friday, October 27th there will be a training seminar sponsored by the West Virginia State Auditor's Office to be held in Wheeling, and the mayor encourages all members of city council to attend.

Motion for adjournment was made by Councilman Anderson and seconded by Councilman Cunningham. Vote: Unanimous

Meeting was adjourned at 8:10pm.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder