

GLEN DALE CITY COUNCIL MINUTES
February 12, 2024

Glen Dale City Council met in regular session on Monday, February 12nd, 2024, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cook, Cunningham, English and Zinn. Also present were Chief of Police Vogler, City Clerk Rentfrow, City Attorney Potts, City Accountant Abraham, Street Commissioner Caldwell, and Water Superintendent Orlofske.

The minutes of the Monday, January 22nd, 2024 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor Zinn and seconded by Councilor English to accept the minutes as presented
Vote: Unanimous

General public hearing – Mayor Scott gave those in attendance the opportunity to speak.

Rev. Jonathan Moon from the United Methodist Church in Glen Dale spoke to council about having the Annual Easter Egg Hunt again this year at the Glen Dale City Park on Saturday, March 30th, 2024 at 9:00am. He requested a police officer from the city to be present to assist if needed and would hope the city would continue to be one of the sponsors as it has in the past.

Motion was made by Councilor English and was seconded by Councilor Anderson for the city to match the same sponsorship level as last year's Annual Easter Egg Hunt.

Vote: Unanimous

Reports from committees – Mayor Scott requested reports from committees

Finance - City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Anderson and was seconded by Councilor English to accept the financial report and statements as presented.

Vote: Unanimous

Water and Sanitary – Water Superintendent Orlofske did brief city council about upcoming board meetings of both the water and sanitary boards. It was reported by Water Superintendent Orlofske that he had a meeting with the EPA, and they have agreed to pay going forward for the water testing of samples that the city was previously paying for. Currently, the Pfas level is below the standard and listed as non-detected in the current range.

Parks & Recreation – Councilor Anderson stated the Park and Recreation committee will meet on February 26th at 5:00pm at the city building.

Legal – Mayor Scott reported she has received drafts of the 2017 and 2018 City Audit Reports from the State of West Virginia State Auditor's Office. She distributed copies of these City Audit reports to all city council members, City CPA Abraham and City Attorney Potts. Motion was made by Councilor Cook and was seconded by Councilor Cunningham for City Attorney Potts to follow up and present these audit reports to the West Virginia State Police.

Vote: Unanimous

Motion was made by Councilor Zinn and was seconded by Councilor Cook to accept all the committee reports as presented.

Vote: Unanimous

Unfinished business –

None

New business –

Mayor Scott called upon City Attorney Potts to read proposed amendment to the ordinance by title for the second and final reading.

**“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA, TO AMEND
ARTICLE 533 TO INCLUDE THE CREATION OF ARTICLE 533.13
PROHIBITED PUBLIC CAMPING”.**

A motion was made by Councilor Zinn and was seconded by Councilor Cook to adopt this amendment to the ordinance as presented for its second and final reading. This ordinance shall be effective from its date of passage.

A roll call vote was requested: Councilors Anderson yes, Cook yes, Cunningham yes, English yes, Zinn yes.
Vote: Unanimous

A motion was made by Councilor Zinn and was seconded by Councilor English to approve the donation request of \$1,000.00 dollars to the Glen Dale Volunteer Fire Department to be a main sponsor to the upcoming GDVFD Annual Steak Fry to be held on March 23rd, 2024 at St Jude Hall in Glen Dale.
Vote: Unanimous

A motion was made by Councilor Cunningham and was seconded by Councilor Anderson to approve the donation request of \$1,250.00 dollars to the Glen Dale Baseball Softball Association to be a main sponsor for the upcoming 2024 youth recreation league season.
Vote: Unanimous

Chief Vogler recommended to city council to promote Glen Dale Police Officer, Patrolman Kevin Cornett to the rank of Sergeant. A motion was made by Councilor Zinn and was seconded by Councilor English to approve the Chief's recommendation to promote Patrolman Cornett to the position of Sergeant in the Glen Dale Police Department with a pay raise in accordance with the promotion.
Vote: Unanimous

General discussion was held about increasing the current city license fees. Councilor English wanted information from other cities to be given to the city attorney to review and present to council at a future city council meeting for consideration.

General discussion was held on how building permits are being issued in the city and how to assist in speeding up the process of issuing and approving the permits that are simple in nature, such as replacing existing items, and doing so while following the city codes. Councilor Cunningham who serves as the city's authorized code permit official was given the latitude by city council to set up this procedure to fast track some of these types of permits by having authorized designee to sign simple permits. Councilor Cunningham will then initial these permits, approve by the authorized designee. The city clerk's office will provide the dispatch center with a copy of all approved permits so officers on patrol during times that city clerk's office is close may verify the issuance of a legal building permit.

Under Mayor's items – Mayor Scott advised the following to city council

That she has appointed Councilor Cook to chair the Audit Procurement Committee in order to set up the procedures and standards to follow to select a Certified Public Accountant to conduct and perform audits for the city for the years of 2019 up to 2023 fiscal year.

That new El Paso Restaurant will be opening this week and there will be a ribbon cutting event for their grand opening in the near future.

The WV State Auditor's Office requires an exit meeting to go over the recently released audits for years 2017 and 2018. The Mayor asked the city clerk to attempt to set up this exit meeting between the auditor's office and the city council.

The lease with Diocesan of Wheeling-Charleston over the city use of St Jude Park will be expiring March 31st, 2024. This information was given to the city attorney to review.

Under Council items –

Councilor Cook advised council he will be in attendance along with the city clerk and assistant city clerk to a training workshop sponsored by the WV State Auditor's Office tomorrow at Oglebay Park in Wheeling.

Motion for adjournment was made by Councilman Anderson and seconded by Councilman Cook.
Vote: Unanimous

Meeting was adjourned at 7:33pm.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder