

**GLEN DALE CITY COUNCIL MINUTES**  
**April 8, 2024**

Glen Dale City Council met in regular session on Monday, April 8th, 2024, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cook, Cunningham, English and Zinn. Also present were Chief of Police Vogler, City Clerk Rentfrow, City Attorney Potts, City Accountant Abraham, and Street Commissioner Caldwell. Absent was Water Superintendent Orlofske.

The minutes of the Monday, March 25<sup>th</sup>, 2024 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor Zinn and seconded by Councilor English to accept the minutes as presented.  
Vote: Unanimous

The minutes of the Wednesday, March 27<sup>th</sup>, 2024 City Council special meeting were presented to council for review prior to the meeting. Motion by Cook and seconded by Councilor English to accept the minutes as presented.  
Vote: Unanimous

**General public comment forum** – Mayor Scott gave those in attendance the opportunity to speak up to five minutes per person.

Mr. Adam Parson of 917 Burley Avenue addressed city council about having a car show during the time of the city 100<sup>th</sup> year anniversary celebration in July. He stated that another gentleman along with himself would be willing to chair this car show if they would have the city's blessing. There were no objections from city council.

Mr. Dave Thomas of 615 Rear Washington Avenue advised he has a complaint about a gentleman that has a grass cutting business and is parking and blocking the alley next to his house for hours at a time. Chief Vogler stated he has already talked to this gentleman and advised him that he could not block the alley.

**Reports from committees** - Mayor Scott requested reports from committees

Finance - City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Anderson and was seconded by Councilor Cunningham to accept the financial report and statements as presented. Vote: Unanimous

Park and Recreation – Councilor Anderson reported that they have received many applications already for life guards and concession stand workers. The Committee has discussed the 100 year anniversary along with the car show, food trucks and entertainment for the event. Councilor Anderson stated the committee has recommended having two large trees removed that are close to the pool fence and drops materials from the tree into the pool during the year. Mayor Scott asked the street commissioner to get estimates for the removal of these couple trees.

Councilor Cook stated that this pool season a new purchasing policy has been adopted and now in place to control with better tracking of spending using a city credit card along with the city clerk's office overseeing the total expenditures.

Legal - City Attorney Potts advised council that he is drafting a letter to Highline Warren over the parking of semi trailers on a city property lot without any type of formal lease agreement.

Motion by Councilor Zinn and seconded by Councilor Cunningham for the City Attorney Potts upon completion of this letter for it to be sent to the proper authorities at the Highline Warren Corporate Office.  
Vote: Unanimous

Motion was made by Councilor Cook and was seconded by Councilor English to accept all the committee reports as presented. Vote: Unanimous

***Unfinished Business –***

Motion to table the hiring of a part time building inspector was made by Councilor English and was seconded by Councilor Cook. Vote: Unanimous

***New Business –***

Discussion was held on a donation request by the Sherrard Middle School Robotics Team to assist with travel expenses. Motion was made by Councilor Cook and was seconded by Councilor English to donate One Hundred Dollars (\$100.00) to the Sherrard Middle School Robotics Team. Vote: Unanimous

***Under Mayor's items –*** Mayor Scott advised the following to city council

Mayor Scott announced that City Council will meet on April 16<sup>th</sup> at 4:30pm for the purpose of laying the Levy for the 2024-2025 City Budget.

***Under Council items –***

Councilor English informed city council that the City of Glen Dale has been designated by the Arbor Day Foundation as a Tree City USA community. Councilor English will be meeting with an urban forestry coordinator on Friday and the city is in line to receive an Eight Thousand Dollars (\$8,000.00) grant for the replacement of trees in the city this year.

Councilor Cook requested that the city zoning officer send a letter to a subject that has placed a business office in a residential zoned area on Baltimore Ave. Then Councilor Cook questioned why there are two city dispatchers working day shift 4 days a week and why the extra dispatcher is not assisting as an EMT on city EMS calls when needed as was done in the past.

***Executive Session –***

Motion was made by Councilor Cook and 2<sup>nd</sup> by Councilor Anderson for an executive session for personnel matter at 6:52pm.

Vote: Unanimous

Motion was made by Councilor Anderson and 2<sup>nd</sup> by Councilor Cook to come out of executive session at 8:42pm.

Vote: Unanimous

Mayor Scott announced that neither any decision nor any votes were made during the executive session.

Motion for adjournment was made by Councilman Anderson and seconded by Councilman Cook.

Vote: Unanimous

Meeting was adjourned at 8:43pm.

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Janet Scott, Mayor

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Lewis E. Richmond, City Recorder