

GLEN DALE CITY COUNCIL MINUTES
November 12, 2024

Glen Dale City Council met in regular session on Tuesday, November 12th, 2024, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were Chief of Police Vogler, City Clerk Rentfrow, City Attorney Potts, City Accountant Abraham, Street Commissioner Caldwell and Water Superintendent Beaver.

The minutes of the Monday, October 28th, 2024 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor English and seconded by Councilor McCoy to accept the minutes as presented. Vote: Unanimous

General public comment forum – Public Hearing

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record. This is pertaining to the ordinances to amend and replace, setting forth the rates, fees and charges for services to customers of the sewer system, Article 935.21 and the water system, Article 941.06 of the City of Glen Dale. No comments were heard from the public.

Mayor Scott then gave the same opportunity for anyone in attendance to speak pertaining to the proposed ordinance creating Article 752, Worker City Service Fee/User Fee. No comments were heard from the public.

Reports from committees - Mayor Scott requested reports from committees

Streets/Alleys - Street Commissioner Caldwell stated to council that his crew will be placing Christmas decorations up on WV Route 2 the week of November 18th.

Finance - City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Anderson and was seconded by Councilor Niehaus to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary - Water Superintendent Beaver informed city council the next meeting of the water and sewer boards will be November 20th at 6:00pm and 6:30pm. Superintendent Beaver discussed a problem situation with the WVU-RMH Hospital grease trap and about having a contractor address the problem. Councilor McCoy stated he will address this situation with representatives from the hospital.

License and Permits – Councilor Cunningham stated that he has not had an official meeting with the county school board officials yet pertaining to their future projects but hopefully in the near future. Mayor Scott stated that the school board still has not moved or taken down the large unpermitted signs they placed which were too close to the side walk and the intersection of 10th Street and Wheeling Avenue.

Traffic Commission – Chief Vogler stated that he received a call from DNR Officials about subjects hunting on the city property at the closed landfill, and then he received a request from a subject wanting permission to hunt on that property. After a discussion, council does not want anyone trespassing or hunting on this city property and requested the property to be properly posted as such. Chief Vogler received a request from the County Sheriff's department about their deputies with K-9's using the city owned Kalkreuth Building for the purpose of training K-9 Dogs. Council agreed to allow as long as an agreement of understanding is signed by the parties. The city attorney will follow up on it.

Parks/Recreation – Councilor Anderson reminded council that light up night at the city park is scheduled for December 2nd from 6pm to 8pm. Mayor Scott will look into having the pine tree at the park trimmed professionally in the near future.

Motion was made by Councilor English and was seconded by Councilor Cunningham to accept all the committee reports as presented. Vote: Unanimous

Unfinished business –

Mayor Scott called upon City Recorder Richmond to read proposed ordinance by title for the second and final reading.

**“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA,
AMEND AND REPLACE SECTION 935.21 OF THE CODIFIED ORDINANCES
SETTING FORTH THE RATES, FEES AND CHARGES FOR SERVICES
TO CUSTOMERS OF THE SEWER SYSTEM OF THE CITY OF GLEN DALE”**

After a discussion, motion was made by Councilor Niehaus and seconded by Councilor McCoy to adopt and approve the ordinance as presented for its second and final reading. Roll Call vote was requested, Councilor Anderson - Yes, Councilor Cunningham - Yes, Councilor English - Yes, Councilor McCoy – Yes, Councilor Niehaus - Yes. Vote: Unanimous

Mayor Scott called upon City Recorder Richmond to read proposed ordinance by title for the second and final reading.

**“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA,
AMEND AND REPLACE SECTION 941.06 OF THE CODIFIED ORDINANCES
SETTING FORTH THE RATES, FEES AND CHARGES FOR SERVICES
TO CUSTOMERS OF THE WATER SYSTEM OF THE CITY OF GLEN DALE”**

After a discussion, motion was made by Councilor Cunningham and seconded by Councilor Niehaus to adopt and approve the ordinance as presented for its second and final reading. Roll Call vote was requested, Councilor Anderson - Yes, Councilor Cunningham - Yes, Councilor English - Yes, Councilor McCoy – Yes, Councilor Niehaus - Yes. Vote: Unanimous

Mayor Scott called upon City Recorder Richmond to read proposed ordinance by title for the second and final reading.

**“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA,
TO ADD PART SEVEN - BUSINESS AND TAXATION CODE
CHAPTER THREE – TAXATION AND SERVICE CHARGES
ARTICLE 752 WORKER CITY SERVICE FEE/USER FEE.”**

After a discussion, motion was made by Councilor Cunningham and seconded by Councilor English to adopt and approve the ordinance as presented for its second and final reading. Roll Call vote was requested, Councilor Anderson - Yes, Councilor Cunningham - Yes, Councilor English - Yes, Councilor McCoy – Yes, Councilor Niehaus - Yes. Vote: Unanimous

New Business –

Motion was made by Councilor McCoy and seconded by Councilor Cunningham to approve an employee seasonal clothing allowance as presented. Vote: Unanimous

Motion was made by Councilor Anderson and seconded by Councilor English to approve donation request from the Glen Dale Volunteer Fire Department for \$5,000.00 dollars for general operations. Vote: Unanimous

Mayor Scott called upon City Recorder Richmond to read proposed ordinance amendment by title for the first reading.

**“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA,
TO AMEND AND REPLACE PART ELEVEN –
ARTICLE 1117 – PUBLIC NUISANCES OF THE CODIFIED ORDINANCES**

After a discussion, motion was made by Councilor McCoy and seconded by Councilor Niehaus to adopt and approve the ordinance as presented for its first reading. Roll Call vote was requested, Councilor Anderson - Yes, Councilor Cunningham - Yes, Councilor English - Yes, Councilor McCoy – Yes, Councilor Niehaus - Yes. Vote: Unanimous

City Clerk Rentfrow explained to city council that she is requesting permission to close three Truist Bank accounts, in which the accounts would be the City Water account, City Sewer account and City Utilities account to place those funds into the City's General Fund account. She stated this is not considered co-mingling of funds, due to the new AccuFund software. After a discussion, motion was made by Councilor McCoy and seconded by Councilor Niehaus to approve the closing of three Truist Bank accounts and deposit those funds into the City's General Fund, as requested. Vote: Unanimous

Mayor Scott discussed with city council in regards to the Glen Dale Fire Hall Properties located on 7th Street. Council members expressed interest and would like to do a walk though of the building and property with a licensed building contractor. City Council discussed the fire hall and about setting up at walk though for Monday, November 25th at 5:00pm, if possible.

Motion was made by Councilor English and seconded by Councilor McCoy to give notice to the Glen Dale Volunteer Fire Department that the City Council is interested and is requesting from the Fire Department the right of first refusal (ROFR) on these properties. Vote: Unanimous

Under Mayor's items –

Mayor Scott told council that the city has received three applications for the position of permit technician. The mayor will appoint a committee to review the applications and to conduct interviews in the near future. The mayor discussed with council about the storm drain problems on WV Route 2 and has not received cooperation from the WVDOH about taking care of this situation.

Under Council items –

Councilor Niehaus stated he has received many complaints from citizens about an unoccupied residential house that is displaying a business sign in a residential zone on Baltimore Avenue and is requesting the city to take action into the legality of this property.

Executive Session –

Motion was made by Councilor English and 2nd by Councilor Cunningham for an executive session for water/sanitary personnel matter at 7:25pm. Vote: Unanimous

Motion was made by Councilor English and 2nd by Councilor Niehaus to come out of executive session at 8:05pm. Vote: Unanimous

Mayor Scott announced that neither any decision nor any votes were made during the executive session.

Motion to adjourn made by Councilor English and seconded by Councilor Niehaus at 8:07pm.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder