

**GLEN DALE CITY COUNCIL MINUTES**  
**January 13, 2025**

Glen Dale City Council met in regular session on Monday, January 13<sup>th</sup> 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were Chief of Police Vogler, City Clerk Rentfrow, City Attorney Potts, City Accountant Abraham, Superintendent Beaver and Street Commissioner Caldwell.

The minutes of the Monday, December 23, 2024 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented. Vote: Unanimous

**General public comment forum – Public Hearing**

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record. Denise Pavlik 606 Madison Ave. Glen Dale was asking about zoning of the property at 505 Wheeling Avenue, formerly Bonnie Dwaine Bed and Breakfast. She stated back in 1998 that property received a special exception from the zoning and city council to operate the bed and breakfast. The property is up for sale and the Bed and Breakfast has not been open in months. She is a realtor and has a client wishing to purchase the property for non-residential use. Councilor Cunningham informed Ms. Pavlik that the property would have reverted back to the original residential zone and the property owner would have to go through the zoning board to consider any changes.

**Reports from committees** - Mayor Scott requested reports from committees

Fire Department – Recorder Richmond stated fire report was provided in the council packet for review. Recorder Richmond told council that currently there is a problem with the city radio repeater system affecting the fire radio communication and paging system. Chief Vogler stated he has been aware of the problem and is currently requesting cost of replacement equipment. The current equipment is unable to repair due to its age.

Streets/Alleys - Street Commissioner Caldwell stated his report has been submitted in the council packet for review. The Street Commissioner stated he received a request for gavel from the property owner at 605 Glen Haven. The owner said there is an old abandoned alley by his house that he uses and the previous street commissioner use to place gavel on the property for him. Council advised the street commissioner we have not authorized this before and we do not maintain or place gavel on abandoned properties.

Finance - City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Cunningham and was seconded by Councilor Anderson to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary - Superintendent Beaver advised the next meetings for water and sanitary boards are scheduled for January 15<sup>th</sup> at 5:00pm and 5:30pm respectfully.

License and Permits – Mayor stated that a copy of the report has been placed in the council packets and she introduced John Varner, which was in attendance, as the city's new permit technician.

Traffic Commission – Mayor Scott stated she received a request again from Doctor Dung Le even though she told him no already about a reserved parking spot for a doctor at the business at 4<sup>th</sup> and Wheeling Ave.

Parks/Recreation – Councilor Anderson stated that most of the City's 100<sup>th</sup> Anniversary Christmas ornaments was sold and a few are still available at the Cockayne Farmstead. Mayor Scott reported that the committee will be working with the pool management into pricing a new pool dolphin for the coming pool season.

Legal – Attorney Potts stated no solution has been taken in two B&O tax cases that are outstanding. City Council advised the city attorney to pursue all legal remedies including magistrate and circuit court, if needed.

Motion was made by Councilor English and was seconded by Councilor McCoy to accept all the committee reports as presented. Vote: Unanimous

***Unfinished business – None***

***New Business –***

Discussion was held about a letter received from President Dan Livingston of the fire department. Motion was made by Councilor McCoy and was seconded by Councilor Cunningham to purchase an advertisement to support the Glen Dale Volunteer Fire Department for their upcoming steak fry on March 1, 2025 for the amount of one thousand dollars (\$1,000.00). Vote: Unanimous

City Clerk Rentfrow gave a written report and advised city council of General Fund Budget Revision #2 that needed approval for building inspection section of the city. Motion was made by Councilor McCoy and was seconded by Councilor Niehaus to accept the written report and recommendation of the city clerk and approve the General Fund Budget Revision #2 as presented. Vote: Unanimous

***Under Mayor's items –***

Mayor Scott advised council about an event being held on January 25<sup>th</sup> from 4pm to 7pm at Oglebay Resort for all city officials to meet with state senators and delegates at a reception sponsored by the West Virginia Municipal League.

***Under Council items –***

Councilor Anderson wanted to talk to council about the city sponsoring a Military Banner Program within the city. Mayor Scott stated she has also been looking into the program. Council agreed to work to form a committee to begin this program in the near future.

Councilor Anderson wanted to let council know that he received a complaint from his neighbor on Tomlinson Ave about their sidewalk is crack and it leads to the city street storm drain. The neighbor wants the city to replace the sidewalk. After a review of a photo provided, city council believes the damage to the sidewalk was not done due to any negligence of the city or from the city storm drain. No further action was taken.

Councilor McCoy stated he attended the ribbon cutting ceremony of the new Marshall County Health Department and was touched by the tribute they did to honor the late Health Administrator and City Councilor Tom Cook.

***Executive Session –***

Motion was made by Councilor McCoy and 2<sup>nd</sup> by Councilor English for an executive session for employment personnel matter at 6:50pm. Vote: Unanimous

Motion was made by Councilor Anderson and 2<sup>nd</sup> by Councilor Niehaus to come out of executive session at 7:27pm. Vote: Unanimous

Mayor Scott announced that neither any decision nor any votes were made during the executive session.

Motion was made by Councilor McCoy and was seconded by Councilor Cunningham to restructure the city accountant contract with the city. Vote: Unanimous

Motion was made by Councilor Niehaus and was seconded by Councilor English to authorize the Chief of Police to discuss a personnel matter with a certain city employee and take the appropriate measures necessary on behalf of the city. Vote: Unanimous

Motion to adjourn made by Councilor Anderson and seconded by Councilor McCoy at 7:32pm.

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Janet Scott, Mayor

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Lewis E. Richmond, City Recorder