

GLEN DALE CITY COUNCIL MINUTES
February 24, 2025

Glen Dale City Council met in regular session on Monday, February 24, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Chief of Police Vogler, Superintendent Beaver, Street Commissioner Caldwell and City Attorney Potts. Absent was Councilor Cunningham

The minutes of the Monday, February 10, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor English and seconded by Councilor Niehaus to accept the minutes as presented. Vote: Unanimous

General public comment forum – Public Hearing

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record. – No public comment was received

Reports from committees - Mayor Scott requested reports from committees

Fire Department – Recorder Richmond stated fire report was provided in the council packet for review. The Glen Dale Fire Department total calls for service was 473 for year 2024, which includes but not limited to fire, rescue and emergency calls for service. Recorder Richmond also wanted to remind council members about the upcoming fire department steak fry will be held at St Jude Hall on Saturday, March 1, 2025.

Streets/Alleys - Street Commissioner Caldwell stated his report has been submitted in the council packet for review.

Finance - City Clerk Rentfrow presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor McCoy and was seconded by Councilor Niehaus to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary - Superintendent Beaver stated his report and board minutes have been submitted in the council packet for review. He advised he is still in talks and reviewing the repairs to a driveway on Zane Street and needs more time before a decision would be made on repairs. The superintendent is preparing information for the bid process for a reliable used dump truck for the use of the water, sanitary and street departments. He also working on a termination agreement with the Marshall County Sewer District and continuing to prepare a department budget to review with the water and sanitary boards.

License and Permits – The Permit technician, Mr. John Varner, was present to answer any questions and the license and permit report were placed in the council packets to review prior to the meeting. Mr. Varner advised council of five companies which were found operating without a city licensed/permits and all were contacted and have come to the city building and is now in compliance.

Traffic Commission – Chief Vogler again is warning residents about not feeding wild life. He stated that a dead deer was found in a yard and have received complaints about residents hearing coyotes during the night time hours and he has been in contact with the WVDNR about this situation.

Parks/Recreation – Councilor Anderson reported advertisements for life guards and concession stand seasonal workers has been placed in the newspaper, along with a guest speaker has been found for the city's Memorial Day service

Legal - Attorney Potts discussed with city council the situation with PSN payment system, the work that needs done on some billing issues along with the need for legal procedures for services on the utilities bill.

Motion was made by Councilor McCoy and was seconded by Councilor Niehaus to accept all the committee reports as presented. Vote: Unanimous

Unfinished business –

Motion was made by Councilor McCoy and was seconded by Councilor Anderson to appoint Kara Gordon with the Marshall County Historical Society/Cockayne Farmstead to manage the City's Patriotic Street Banner Program. Vote: Unanimous

General discussion was held between Omni Strategic Technologies President Chip Calissie and city council about options under consideration for the purchasing of a computer for the street department.

New Business –

City Clerk Rentfrow reviewed with city council the need for the approval of General Fund Budget Revisions #3, Recorder Richmond read a resolution to members of City Council for the adoption of the budget revision.

Motion was made by Councilor Anderson and was seconded by Councilor English to approve the resolution and General Fund Budget Revision #3 as presented. A roll call vote was requested. Councilor Anderson – Yes, Councilor English – Yes, Councilor McCoy – Yes, Councilor Niehaus – Yes Vote: Unanimous

Motion was made by Councilor Anderson and was seconded by Councilor McCoy to advertise for bids the purchase of a used dump truck to be used in the City Street, Water and Sanitary Departments. Vote: Unanimous

Under Mayor's items –

Mayor Scott handed out the drafted unofficial city audit for year 2024 for council members to review. The mayor advised council that representatives of St Jude Church and the Glen Dale Baseball Softball Association are getting together to discuss the procedures and rules for use of the St Jude Park property that belongs to the Diocese of Wheeling Charleston.

Mayor Scott excused herself from the remainder of this council meeting for a personal reason at 7:05pm and requested Recorder Richmond to preside over the rest of this council meeting.

Under Council items –

Councilor McCoy discussed with city council and the city attorney about insurance and liabilities pertaining to the former lease of St Jude Park property.

Executive Session –

Motion was made by Councilor English and 2nd by Councilor Niehaus for an executive session for confidential legal matter at 7:16pm. Vote: Unanimous

Motion was made by Councilor Anderson and 2nd by Councilor McCoy to come out of executive session at 7:32pm. Vote: Unanimous

Recorder Richmond announced that neither any decision nor any votes were made during the executive session.

City Clerk Rentfrow advised city council that with the approval of the WV State Auditor's office – PIFU Division and the Marshall County Prosecutors office that old water and sewer accounts, which currently are not being used, were closed out and all the records of those accounts are required to be kept by the bank for a period of seven years.

Councilor Anderson asked council about in the future looking into programs about sidewalk replacement and if there were any low rate loan programs available to residents to finance the replacement.

Motion to adjourn made by Councilor Anderson and seconded by Councilor English at 7:38pm.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder