

GLEN DALE CITY COUNCIL MINUTES
March 24, 2025

Glen Dale City Council met in regular session on Monday, March 24, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Chief of Police Vogler, Superintendent Beaver, City Attorney Potts and Permit Technician Varner. Absent was Street Commissioner Caldwell

The minutes of the Monday, March 10, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented.
Vote: Unanimous

General public comment forum –

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

Public comment was given by the following residents to City Council:
Tawnya Hall 311 Second Street, Glen Dale, WV
Francie Brak Myers 408 Fifth Street, Glen Dale, WV

Reports from committees - Mayor Scott requested reports from committees

Fire Department – Recorder Richmond stated fire report was provided in the council packet for review.

Streets/Alleys - Street Commissioner Caldwell report has been submitted in the council packet for review.

Finance - City Clerk Rentfrow presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor English and was seconded by Councilor Anderson to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary - Superintendent Beaver stated his report has been submitted in the council packet for review.

License and Permits - Permit technician, Mr. John Varner stated his permit report has been submitted in the council packet for review. Mr. Varner requested permission from city council to assist the Police Chief with certain property complaints. There were no objections from city council.

Traffic Commission - Chief Vogler stated his NIBRS statistic report has been submitted in the council packet for review. Chief Vogler went on to report that the complaint about a lighting problem on Seventh Street near the Elementary School has been taken care of by AEP.

Parks/Recreation - Councilor Anderson stated the next meeting is scheduled for April 7th at 5:00pm. Mayor Scott informed council that she received two notices from the Marshall County Health Department that needs attention and she has updated the Street Commissioner about the notices and he will address them accordingly. She went on to tell council that city employees John Varner and Andrew Guthrie have signed up to take the Certified Pool Operator course (CPO) being held in Wheeling on April 17th and 18th.

Historical Society – Mayor Scott informed city council that 22 people have taken advantage of the program to reserved military banners under the City's Patriotic Street Banner program.

Legal – The city attorney held a general discussion with city council about a house within the city that is abandoned but is housing numerous (36 cats) animals inside. Pictures were obtained and the house inside appears to be uninhabitable for human occupancy.

Motion was made by Councilor McCoy and was seconded by Councilor Niehaus to accept all the committee reports as presented. Vote: Unanimous

Unfinished business –

Discussion was held about a request to purchase one computer with proper connections for the street department. Motion by Councilor Anderson and seconded by Councilor English to accept revised version option #1 as presented in the quote # CC003257 from Omni Strategic Technologies, Inc. for the amount of \$3,411.78 Vote: Unanimous

New Business –

Mayor Scott presented one sealed bid to Recorder Richmond to open and read pertaining to purchasing of a used Dump Truck for use of the Water, Sanitary and Street Departments. The one sealed bid was opened and the following information was presented to council. The bid was received from United Rentals from Burgettstown Pa. Quote # 245384205 for a 2019 Ford F-750, 5 yard dump truck, Non-CDL, VIN# 15233, with 9,127 miles for the bid price of \$65,000.00 dollars.

Motion was made by Councilor Niehaus and was seconded by Councilor McCoy to accept the one sealed bid as presented to purchase the used dump truck from United Rentals from Burgettstown Pa for the amount of (\$65,000.00) Sixty Five Thousand Dollars. The cost will be split three ways (Water, Sanitary and Street Departments).
Vote: Unanimous

Discussion was held about several streets within the city for the 2025-26 Street paving projects. Members of council gave their information to Mayor Scott, who will gather and compile a list and then will instruct the city clerk to place the proper legal advertisement to receive bids for the paving projects. Motion was made by Councilor McCoy and was seconded by Councilor English to approve the compiled list for the purpose legally advertising for bids for street paving.
Vote: Unanimous

Chief Vogler requested permission to fill the full-time police officer opening that he currently has within his department. He has reviewed applications and conducted an interview and would like to recommend the hiring of Kyle Welton, who is a West Virginia state certified law enforcement officer. Motion was made by Councilor McCoy and was seconded by Councilor Niehaus to approve the Chief's recommendation with a start date to be determined by the Chief of Police as presented. Vote: Unanimous

Motion was made by Councilor English and was seconded by Councilor Niehaus to authorize the city clerk to open two accounts, "Working Capital Reserve" and an "Repairs and Replacement" Bank Accounts, at Truist Bank for the Glen Dale Sanitary Department. Vote: Unanimous

Superintendent Beaver discussed with city council about a resident in the 600 block of Tomlinson Avenue claiming alleged property damage from the city sanitary system. Superintendent Beaver presented to city council the Glen Dale Water Works and Sanitary 2025-2026 fiscal budget.

Motion was made by Councilor McCoy and was seconded by Councilor Niehaus to forward this alleged property claim to the city insurance carrier. Vote: Unanimous

Motion was made by Councilor Niehaus and was seconded by Councilor English to receive a copy the Glen Dale Water Works 2025-2026 fiscal budget to be filed with the city recorder and reviewed by city council as presented by Superintendent Beaver. Vote: Unanimous

Motion was made by Councilor McCoy and was seconded by Councilor English to receive a copy the Glen Dale Sanitary 2025-2026 fiscal budget to be filed with the city recorder, reviewed by city council and a public hearing to be scheduled as presented by Superintendent Beaver. Vote: Unanimous

Under Mayor's items –

Mayor Scott informed city council that Chief Vogler photographed Mt Glen Street. These pictures were shared with members of council to review.

Under Council items –

Councilor McCoy requested opinions from council members about the means of communications with the citizens in the future. All members of council participated in this open discussion.

Executive Session –

Motion was made by Councilor English and 2nd by Councilor Niehaus for an executive session for a discussion of a personnel matter at 7:29pm. Vote: Unanimous

Motion was made by Councilor Anderson and 2nd by Councilor McCoy to come out of executive session at 8:24pm. Vote: Unanimous

Mayor Scott announced that neither any decision nor any votes were made during the executive session.

Motion to adjourn made by Councilor Anderson and seconded by Councilor McCoy at 8:25pm.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder