

**GLEN DALE CITY COUNCIL MINUTES**  
**April 28, 2025**

Glen Dale City Council met in regular session on Monday, April 28, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Chief of Police Vogler, Superintendent Beaver, Street Commissioner Caldwell, City Attorney Potts, City Accountant Abraham and Permit Technician Varner.

The minutes of the Monday, April 14, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Cunningham to accept the minutes as presented. Vote: Unanimous

The minutes of the Tuesday, April 15, 2025 City Council special meeting were presented to council for review prior to the meeting. Motion by Councilor English and seconded by Councilor Niehaus to accept the minutes as presented. Vote: Unanimous

**General public comment forum –**

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

Public comment was given by the following resident to City Council:  
Karen Kuhens 204 Tenth Street, Glen Dale, WV

**Reports from committees -** Mayor Scott requested reports from committees

Fire Department – Recorder Richmond stated fire report was provided in the council packet for review.

Streets/Alleys - Street Commissioner Caldwell report has been submitted in the council packet for review. Commissioner Caldwell requested city council to consider Fern Lane to be added to the list of streets under consideration to be paved in the upcoming season.

Finance - City Accountant Abraham presented the financial reports of all city accounts giving an overall view of current financial situation including the quarterly reports ending March 31, 2025 on the city financial statement and coal severance tax fund statement. Motion was made by Councilor McCoy and was seconded by Councilor Niehaus to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary - Superintendent Beaver stated the reports and minutes of the water and sanitary boards has been submitted in the council packet for review, which includes both boards decision to close the existing accounts with Truist Bank and opening new accounts with Unified Bank.

License and Permits - Permit technician, Mr. John Varner stated his permit report has been submitted in the council packet for review. Mr. Varner stated he has passed his (CPO) Certified Pool Operator class. He advised council that letters will be sent out to approximately 8 or 9 owners of vacant houses and he has discussed property use of a house on Baltimore Ave with the landowner.

Traffic Commission - Chief Vogler stated his NIBRS statistic report has been submitted in the council packet for review. Chief Vogler stated that Marshall County 911 director did approve to have the fire department garage doors connected to the building generator in case of a loss of power and that work has been completed.

Parks/Recreation – General discussion was held by Councilor Anderson that the next board meeting will be held on May 5<sup>th</sup>, 2025 at 5:00pm. It was also stated that ERB Electric was at the pool making repairs, the interior of the pool has been painted and the Memorial Day Service program is coming together.

Board of Zoning Appeal – Councilor Cunningham brought up for discussion about that he has received an inquiry about changing certain property on Wheeling Ave from its current zoning approved use to making the property a Commercial Zone area.

Legal – The city attorney stated he will talk to a property owner that is selling his property on Wheeling Ave. about unpaid B&O taxes due to the city.

Motion was made by Councilor McCoy and was seconded by Councilor Anderson to accept all the committee reports as presented. Vote: Unanimous

### ***Unfinished business –***

Motion was made by Councilor McCoy and was seconded by Councilor English to approve the proposed increase coverage to the City's Workers Compensation Broad Form Insurance. Vote: Unanimous

A discussion of the proposed Health Plan HRA and the PEIA Insurance varying utilization, expenses and exposure to the city and city employees due to the overall increase in the policy, deductibles and total out of pocket maximums.

Motion was made by Councilor McCoy and was seconded by Councilor Cunningham to maintain and continue the same city HRA contribution as it was in the 2024-2025, which was \$2,500.00 single plan and \$5,000.00 family plan, into the Health Plan HRA and then the employee will be responsible for the remainder to reach the maximum deductible and the out of pocket maximum. This change was caused by the WV PEIA Insurance overall increases in the policy, deductibles and total out of pocket maximums cost. Vote: Unanimous

### ***New Business –***

Mayor Scott requested Recorder Richmond to open the sealed bids for the city street paving projects. Only one bid was received. This bid was opened by Recorder Richmond was read to members of city council from Wilson Blacktop of Martins Ferry, Ohio for quotes for various streets and alleys. All materials conform to Ohio/WV Department of Highways Specifications.

Motion was made by Councilor English and was seconded by Councilor Niehaus to receive the sealed bids as presented for review and to table further action until the next city council meeting. Vote: Unanimous

Motion was made by Councilor Cunningham and was seconded by Councilor McCoy to approve the WV Corp Property and Liability Insurance proposal as presented for fiscal year 2025-2026. Vote: Unanimous

Motion was made by Councilor McCoy and was seconded by Councilor English to approve the donation of \$100.00 dollars to JMHS Girls Basketball Golf Scramble. Vote: Unanimous

Motion was made by Councilor Anderson and was seconded by Councilor Niehaus to table until the next council meeting a request for numerous single pool passes from the Glen Dale Elementary School. Vote: Unanimous

### ***Under Mayor's items –***

Mayor Scott informed city council that Friday, May 2<sup>nd</sup> will be the cutoff date for the public purchasing of Military Banners for this year. So far 31 banners have been purchased. She would like council to consider ideas about the requests received for banner placement locations.

***Under Council items –***

City Council members were informed by Chief Vogler that the annual Soap Box Derby has been scheduled in Glen Dale for June 7<sup>th</sup>, 2025.

Motion to adjourn made by Councilor Anderson and seconded by Councilor Niehaus at 7:4pm.

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Janet Scott, Mayor

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Lewis E. Richmond, City Recorder