

GLEN DALE CITY COUNCIL MINUTES
August 11, 2025

Glen Dale City Council met in regular session on Monday, August 11, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, City Attorney Potts, and Permit Technician Varner. Absent were Councilors English, McCoy, Street Commissioner Caldwell, and Superintendent Beaver.

The minutes of the Monday, July 28, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor Niehaus and seconded by Councilor Anderson to accept the minutes as presented. Vote: Unanimous

General public comment forum –

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

No Public comment was given.

Reports from committees - Mayor Scott requested reports from committees

Fire Department – Recorder Richmond stated no new information on when the new ambulance and the refurbished Ariel fire truck will arrive back to the city to be placed back in service.

Streets/Alleys – No report was received from Street Commissioner Caldwell for this meeting. Mayor Scott states she will be in talks with state representatives about water runoff that is occurring on a couple streets in town.

Finance – City Clerk Rentfrow presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Cunningham and was seconded by Councilor Niehaus to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary - No report was received from Superintendent Beaver for this meeting. Councilor Niehaus reported that the Hi-Vacuum Truck is currently having repairs done and the next Water and Sanitary Board meetings will be held on August 20th at 5:00pm and 5:30pm at the Water Department.

License and Permits – Mr. Varner stated the License and Permits report has been submitted in the council packet for review and gave an overview to members of council.

Parks/Recreation - Councilor Anderson stated that the city hosted the Disability Awareness Swim last week, the pool employees held an end-of-season pool party, and arrangements will need to be made to store the pool equipment for safekeeping until next season.

Legal – City Attorney Potts reported that he had reviewed the city's nuisance codes and examined prior tree complaint matters. He subsequently engaged City Council members in a general discussion regarding the responsibilities of Airbnb properties and other rental properties.

Motion was made by Councilor Cunningham and was seconded by Councilor Niehaus to accept all the committee reports as presented. Vote: Unanimous

New Business –

Motion was made by Councilor Anderson and 2nd by Councilor Niehaus to donate \$1,000.00 to the Marshall County Animal Rescue League for the Marshall County Trap Neuter and Release Program. Vote: Unanimous

City Clerk Rentfrow informed the City Council of ongoing payments for outstanding State of West Virginia Court Remittance fees from years prior to 2023. Over the past two and a half years, the city has made progress in reducing this debt but still owes approximately \$81,000 to the State.

Motion was made by Councilor Cunningham and Councilor Anderson seconded, to continue paying the current monthly Court Remittance fee as it becomes due, and, in addition, to pay from the General Fund one month of unpaid Court Remittance fees from before 2023, beginning with the lowest outstanding monthly amount. Vote: Unanimous

Motion was made by Councilor Anderson and 2nd by Councilor Niehaus to accept the recommendation from Chief Vogler to hire, part time as needed, certified Paramedic Brian Collins for the city's paid Fire/EMS services. Vote: Unanimous

Motion was made by Councilor Cunningham and 2nd by Councilor Niehaus to accept the letter of resignation from city employee Prissilla Adkins as presented. Vote: Unanimous

Under Mayor's items –

Mayor Scott informed the City Council that on July 31 she met with the media and provided information to the *Wheeling News-Register* and *Moundsville Echo* for publication regarding the conversion of the city's dispatch to the Marshall County 911 dispatch system.

The Mayor asked Chief Vogler to follow up with the County Commission regarding the MDT Computer-Aided Dispatching system currently being installed in the Marshall County Sheriff's Department cruisers, and to inquire about the availability of purchasing and installing the same systems in the City of Glen Dale police cruisers to better assist city police officers in their daily duties.

She stated that the Marshall County 911 Director has received authorization to purchase a communication device to be installed outside the main entrance of the City Building, which will assist members of the public or others seeking help after regular business hours.

Mayor Scott requested that Chief Vogler and Mr. Varner oversee and address dilapidated properties throughout the city and issue letters to the respective property owners.

Under Council's items –

Recorder Richmond publicly thanked Clint and Sara Wilson of 705 Wheeling Avenue for maintaining a neighboring property that had become a public nuisance due to overgrown grass.

Chief Vogler presented pictures of a white privacy fence from Meadow Lane that was damaged recently during the paving project. Mayor Scott said she will forward this on to the paving company representative that did the paving project.

Executive Session –

Motion was made by Councilor Niehaus and 2nd by Councilor Cunningham for an executive session for a discussion of a confidential personnel matter at 6:53pm. Vote: Unanimous

Motion was made by Councilor Anderson and 2nd by Councilor Cunningham to come out of executive session at 7:55pm. Vote: Unanimous

Mayor Scott announced that neither any decision nor any votes were made during the executive session.

Motion was made by Councilor Cunningham and 2nd by Councilor Niehaus to authorize the City Attorney to prepare reduction-in-force letters for presentation to the remaining affected employees. Vote: Unanimous

Motion was made by Councilor Anderson and Councilor Cunningham seconded, to approve the City Administrative Assistant (Assistant Clerk) job description and authorize internal posting for current city employees. Vote: Unanimous

Motion to adjourn made by Councilor Anderson and seconded by Councilor Cunningham at 7:59pm. Vote: Unanimous

Janet Scott, Mayor

Lewis E. Richmond, City Recorder