

**GLEN DALE CITY COUNCIL MINUTES**  
**July 28, 2025**

Glen Dale City Council met in regular session on Monday, July 28, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Lieutenant Myers, Superintendent Beaver, City Attorney Potts, City CPA Abraham and Permit Technician Varner. Absent was Street Commissioner Caldwell.

The minutes of the Monday, July 14, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented.  
Vote: Unanimous

**General public comment forum –**

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

Public comment was given by the following to City Council:

Jon Whitelatch 303 Tenth Street Glen Dale, WV

Dan Rine 614 Wheeling Avenue Glen Dale, WV

David Blazer 402 Fern Lane Glen Dale, WV

**Reports from committees -** Mayor Scott requested reports from committees

Fire Department – Recorder Richmond stated fire report was provided in the council packet for review.

Streets/Alleys - Street Commissioner Caldwell's report has been submitted in the council packet for review.

Finance – City CPA Abraham presented the financial reports of all city accounts giving an overall view of current financial situation, including the completed July 1, 2024 to June 30, 2025 yearly CPA financial statements of the City of Glen Dale. Motion was made by Councilor English and was seconded by Councilor Niehaus to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary - Superintendent Beaver reported to City Council that his report has been submitted in the council packet for review. He also stated the next water and sanitary board meeting will be held on August 20<sup>th</sup> at 5:00pm and 5:30pm, and the public is invited. The superintendent stated there is a water break that has been discovered in the road after the paving on Fifth Street. Then he talked about certain storm drains and catch basins that are in need repair or attention around town. He has also received repair quotes on the damaged Hi-Vac sanitary truck and gave an update on an upcoming water project.

License and Permits – Mr. Varner stated the License and Permits report has been submitted in the council packet for review.

Traffic Commission - Chief Vogler's police department NIBRS statistic report has been submitted in the council packet for review. Lieutenant Myers had nothing more to report.

Councilor Anderson stated the Glen Dale United Methodist Church will be hosting a community night at the city pool the date was changed to Wednesday, July 30<sup>th</sup> from 6:00pm to 9:00pm. The pool would be used for a free community swim and the church would use the city shelter to prepare and serve food. There is a disability awareness swim scheduled for August 7<sup>th</sup> from 7:00pm to 9:00pm.

Attorney Potts reported to council he is reviewing a West Virginia Dealer of Used Cars that has what appears to be driving through unmanned toll booths and the camera system is not reading the DUC on the plate and is sending the toll bill to the city by mistake. He also advised city council about three documents he has received pertaining to Opioid Class Action Lawsuits and requested permission of council to respond to these on behalf of the city.

Motion was made by Councilor Cunningham and 2<sup>nd</sup> by Councilor McCoy to authorize the city attorney to respond and sign on behalf of the city in these Opioid Class Action Lawsuits. Vote: Unanimous

Motion was made by Councilor Anderson and was seconded by Councilor Niehaus to accept all the committee reports as presented. Vote: Unanimous

### ***New Business –***

City Clerk Rentfrow reviewed with city council the General Fund budget revision #1 to be approved by council. Motion was made by Councilor McCoy and was seconded by Councilor English to approve the General Fund budget revisions as presented. Roll Call vote was requested, Councilor Anderson - Yes, Councilor Cunningham - Yes, Councilor English - Yes, Councilor McCoy – Yes, Councilor Niehaus – Yes, Recorder Richmond – Yes, and Mayor Scott - Yes.  
Vote: Unanimous

City Clerk Rentfrow reviewed with city council the accounts receivable invoices for penalties of B&O Taxes, Business Licenses & Hotel Motel Tax. Motion was made by Councilor Cunningham and was seconded by Councilor Niehaus for the city not to pursue these accounts unless the amount owed to the city is above five dollars (\$5.00) per account. Roll Call vote was requested, Councilor Anderson - Yes, Councilor Cunningham - Yes, Councilor English - Yes, Councilor McCoy – Yes, Councilor Niehaus – Yes, Recorder Richmond – Yes, and Mayor Scott - Yes.  
Vote: Unanimous

Motion was made by Councilor McCoy and 2<sup>nd</sup> by Councilor Cunningham to approve a full page advertisement in the John Marshall High School 2025 Football Program. Vote: Unanimous

Motion was made by Councilor English and 2<sup>nd</sup> by Councilor Niehaus to accept the letter of resignation from city employee Danielle Holmes as presented. Vote: Unanimous

Motion was made by Councilor English and 2<sup>nd</sup> by Councilor Niehaus to accept the letter of resignation from city employee Bruce Sommers as presented. Vote: Unanimous

Motion was made by Councilor Anderson and 2<sup>nd</sup> by Councilor Niehaus to accept the letter of resignation from city employee Kyle Welton as presented. Vote: Unanimous

### ***Under Mayor's items –***

Mayor Scott informed city council the street paving project has been completed. The mayor talked with AEP representative Erikka Storch about the possibilities of involvement with the recreation facilities upgrades. She stated she met with Paul Blazer of the GD Baseball Softball Association to discuss the GDBBSBA future endeavors.

Mayor advised council about certain dilapidated properties within the city that needs to be address. The mayor has made plans to meet the Marshall County 911 and EMA Directors in the near future. Along with the new Dollar General Store will be having a Grand Opening ribbon cutting and, as soon as the date is set, the city council will be invited.

### ***Under Council's items –***

Various members of Council asked for the city to contact the WV DOH about if they have any plans to place new signage for safety on WV Route 2 in the area of the new Dollar General store.

Councilor Niehaus said he received a request on how a resident within the city limits may apply to have a contractor cut the curb to place a handicap wheel chair ramp in for accessibility. He was referred to Zoning and Permits to obtain additional information.

***Executive Session –***

Motion was made by Councilor Niehaus and 2<sup>nd</sup> by Councilor Cunningham for an executive session for a discussion of a confidential personnel matter at 7:42pm. Vote: Unanimous

Motion was made by Councilor McCoy and 2<sup>nd</sup> by Councilor Cunningham to come out of executive session at 8:55pm. Vote: Unanimous

Mayor Scott announced that neither any decision nor any votes were made during the executive session.

Motion to adjourn made by Councilor Anderson and seconded by Councilor Niehaus at 8:56pm. Vote: Unanimous

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Janet Scott, Mayor

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Lewis E. Richmond, City Recorder