

GLEN DALE CITY COUNCIL MINUTES
August 25, 2025

Glen Dale City Council met in regular session on Monday, August 25, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, City Attorney Potts, Superintendent Beaver and Permit Technician Varner. Absent was Street Commissioner Caldwell.

The minutes of the Monday, August 11, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor Niehaus and seconded by Councilor Cunningham to accept the minutes as presented. Vote: Unanimous

General public comment forum –

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

No Public comment was given.

Reports from committees - Mayor Scott requested reports from committees

Finance – City Clerk Rentfrow presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor McCoy and was seconded by Councilor English to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary - Superintendent Beaver reported that his written report was included in the council packet for review. He announced that the next Water Board and Sanitary Board meetings will be held on September 17th at 5:00 p.m. and 5:30 p.m., respectively, and noted that the public is invited to attend.

Superintendent Beaver also inquired whether there were any objections to placing “Customer Parking Only” signage in front of the Water Department office, as individuals have been parking there during business hours and walking to work at the Highline Warren Plant. Mayor Scott advised Superintendent Beaver to proceed with ordering the signage.

License and Permits – Mr. Varner stated the License and Permits report has been submitted in the council packet for review and gave an overview to members of council of certain projects occurring around the city.

Parks/Recreation - Councilor Anderson talked about a recent teleconference that was held with Belomar over the city pool project. The next recreation board meeting will be held on September 9, 2025 at 5:00pm.

Historical Society – Mayor Scott announced the Marshall County Historical Society will be having its annual Patriots and Heroes weekend on September 13th and 14th at St Jude Park.

Legal – City Attorney Potts advised Council that reduction-in-force letters had been issued to the remaining city dispatchers, providing them with the required legal notification.

Motion was made by Councilor English and was seconded by Councilor Anderson to accept all the committee reports as presented. Vote: Unanimous

New Business –

Mayor Scott called upon City Attorney Potts to read the proposed amendment to the ordinance by title for its first reading:

**“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA, TO AMEND
ARTICLE 1117 Nuisance – Subsection 1117.02(e) – Public Nuisances Affecting or Involving Property.”**

Motion: Councilor Niehaus moved, seconded by Councilor Anderson, to adopt the amendment to the ordinance as presented for its first reading.

Roll Call Vote: Councilor Anderson – Yes; Councilor Cunningham – Yes; Councilor English – Yes; Councilor McCoy – Yes; Councilor Niehaus – Yes; Recorder Richmond – Yes; Mayor Scott – Yes. Vote: Unanimous.

Motion was made by Councilor McCoy, seconded by Councilor Cunningham, to donate \$100.00 to the Knights of Columbus for the 2025 Irish Road Bowling Festival to be held on September 20, 2025, at St. Jude Park. The motion carried with six (6) in favor and Recorder Richmond abstaining.

Motion was made by Councilor McCoy, seconded by Councilor English, to authorize placement of a legal notice in the Marshall County designated newspaper of record for the solicitation of bids for seven (7) Mobile Data Terminals for the City Police Department cruisers. Vote: Unanimous.

Under Mayor's items – Mayor Scott stated she had nothing further to report

Under Council items –

Councilor McCoy reported receiving noise complaints regarding the newly raised manhole covers placed on WV Route 2 by the WVDOH. Chief Vogler advised that, according to information he received, a top coat of asphalt will be applied to WV Route 2 at the conclusion of the project to smooth the roadway.

Councilor English requested that the City contact AEP regarding the possibility of converting the street lighting along WV Route 2 to LED lighting.

City Clerk Rentfrow reminded Council members to use their city-issued .Gov email accounts for all city-related correspondence.

Executive Session –

Motion was made by Councilor Niehaus, seconded by Councilor English, to enter into executive session at 6:42 p.m. for discussion of a confidential personnel matter. Vote: Unanimous.

Motion was made by Councilor McCoy, seconded by Councilor Niehaus, to return to regular session at 6:51 p.m. Vote: Unanimous.

Mayor Scott announced that no decisions were made, nor were any votes taken, during the executive session.

Motion to adjourn made by Councilor Anderson and seconded by Councilor McCoy at 7:02pm. Vote: Unanimous

Janet Scott, Mayor

Lewis E. Richmond, City Recorder