

GLEN DALE CITY COUNCIL MINUTES
September 8, 2025

Glen Dale City Council met in regular session on Monday, September 8, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, City Attorney Potts, Superintendent Beaver, Street Commissioner Caldwell and Permit Technician Varner.

The minutes of the Monday, August 25, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented.

Vote: Unanimous

General public comment forum –

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

No Public comment was given.

Reports from committees - Mayor Scott requested reports from committees

Fire Department – Fire Chief Schoene updated City Council on the construction of the department’s new ambulance and the refurbishment of the aerial fire truck. He also reminded Council that next year marks the 100th anniversary of the city’s volunteer fire department. To celebrate the milestone, the department is planning a community event on June 20th and would like to reserve the entire city park and pool for the day. In addition, an appreciation steak fry is being planned for the fall.

Streets/Alleys - Street Commissioner Caldwell submitted his report in the council packet for review. Councilor Niehaus inquired about handicap ramps and the cutting of city curbs. Mayor Scott requested that the Street Commissioner speak with Mr. Knuth on 7th Street regarding a street complaint. A discussion was also held about establishing a written agreement with a property owner located outside the city limits concerning the dumping of wood chips.

Finance - City Clerk Rentfrow presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor English and was seconded by Councilor Cunningham to accept the information, financial report and statements as presented. Vote: Unanimous

The City Clerk reported to Council that she had received notification that AT&T will no longer provide long-distance service. With the current reorganization of city operations, she noted that the city may no longer need four separate phone lines into the city building. She requested permission to eliminate one of these lines (the 5571 line) and to review potential cost savings between telecommunication providers for phone services.

Motion was made by Councilor McCoy and seconded by Councilor English to authorize the City Clerk to eliminate one of the phone lines and explore cost savings between telecommunication providers. Vote: Unanimous

Water/Sanitary - Superintendent Beaver announced that the next Water Board and Sanitary Board meetings will be held on September 17th at 5:00 p.m. and 5:30 p.m., respectively, and noted that the public is invited to attend.

License and Permits – Mr. Varner stated the License and Permits report has been submitted in the council packet for review and gave an overview to members of council of certain projects occurring around the city.

Traffic Commission - The Police Department’s NIBRS statistical report was submitted in the council packet for review. Chief Vogler requested that the Mayor appoint a committee of City Council members to meet with the Marshall County Sheriff’s Department and County Commission to discuss a potential mutual aid and coverage agreement, should it

become necessary due to manpower shortages following the recent resignations of two full-time officers. He noted that the Police Department currently has four full-time officers and a few part-time officers covering all shifts.

Parks/Recreation - Councilor Anderson stated that the next recreation board meeting will be held on September 9, 2025 at 5:00pm.

Motion was made by Councilor Cunningham and was seconded by Councilor Niehaus to accept all the committee reports as presented. Vote: Unanimous

Unfinished Business –

Mayor Scott called upon City Attorney Potts to read the proposed amendment to the ordinance by title for its second and final reading:

***“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA, TO AMEND
ARTICLE 1117 Nuisance – Subsection 1117.02(e) – Public Nuisances Affecting or Involving Property.”***

Motion: Councilor McCoy moved, seconded by Councilor English, to adopt the amendment to the ordinance as presented for its second and final reading.

Roll Call Vote: Councilor Anderson – Yes; Councilor Cunningham – Yes; Councilor English – Yes; Councilor McCoy – Yes; Councilor Niehaus – Yes; Recorder Richmond – Yes; Mayor Scott – Yes. Vote: Unanimous.

New Business –

Motion: Councilor McCoy moved, seconded by Councilor Niehaus, to approve an amendment to Section 155.09(h)(1)(b), *Compensation of Overtime Policy*, in the City’s Employee Policy Regulation Manual, as presented.

Roll Call Vote: Councilor Anderson – Yes; Councilor Cunningham – Yes; Councilor English – Yes; Councilor McCoy – Yes; Councilor Niehaus – Yes; Recorder Richmond – Yes; Mayor Scott – Yes. Vote: Unanimous.

Motion was made by Councilor Anderson and seconded by Councilor Cunningham to accept the resignation of City employee Wyatt Setterstrom as presented. Vote: Unanimous.

Superintendent Beaver advised City Council that, in accordance with the City Charter, a member of the Sanitary Board must be reappointed or replaced. The current member, Bill Costello, has expressed his willingness to continue serving, and Superintendent Beaver recommended his reappointment.

Motion: Councilor McCoy moved, seconded by Councilor Niehaus, to reappoint Bill Costello as a member of the Sanitary Board. Vote: Unanimous.

Under Mayor’s items –

Mayor Scott stated that Marshall County Historical Society will be sponsoring the Patriots and Heroes event this coming weekend, September 13th and 14th, at the Cockayne Farmstead and at St. Jude Park.

Under Council items –

Councilor English inquired about the paving of WV Route 2 and was informed that a small skim coat of asphalt will be applied at the conclusion of the project to smooth the roadway. He also noted that reports of wild animals being seen within the city limits have recently increased.

Executive Session –

Motion was made by Councilor Cunningham, seconded by Councilor Niehaus, to enter into executive session at 6:44 p.m. for discussion of a confidential personnel matter. Vote: Unanimous.

Motion was made by Councilor English, seconded by Councilor Niehaus, to return to regular session at 7:24 p.m. Vote: Unanimous.

Mayor Scott announced that no decisions were made, nor were any votes taken, during the executive session.

Motion to adjourn made by Councilor Anderson and seconded by Councilor McCoy at 7:32pm. Vote: Unanimous

Janet Scott, Mayor

Lewis E. Richmond, City Recorder