

GLEN DALE CITY COUNCIL MINUTES

October 14, 2025

Glen Dale City Council met in regular session on Tuesday, October 14, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, Superintendent Beaver, and Permit Technician Varner. Absent were Councilor English, City Attorney Potts, and Street Commissioner Caldwell.

The minutes of the Monday, September 22, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented.

Vote: Unanimous

General public comment forum –

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

No Public comment was given.

Reports from committees - Mayor Scott requested reports from committees

Fire Department – Recorder Richmond advised council members that the Fire Chief and Assistant Fire Chief recently conducted an inspection of the new ambulance, which is currently in production. They reported that only a few minor adjustments were needed before it proceeds to the next phase. They are hopeful the ambulance will be delivered by the end of the year. No further update was available on the Ariel truck at this time.

Streets/Alleys - Street Commissioner Caldwell submitted his report in the council packet for review.

Finance - City Clerk Rentfrow presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor Niehaus and was seconded by Councilor Cunningham to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary - It was announced that the Water Board and Sanitary Board will meet on Thursday, October 16th, at 5:00 p.m. and 5:30 p.m., respectively, with the public invited to attend. Superintendent Beaver reported that the Hi-Vac truck has been repaired and he is satisfied with the work. He stated that he will be submitting the bills for the damages to a municipality in Ohio County for filing with FEMA for possible reimbursement related to the recent flood recovery efforts.

License and Permits – Mr. Varner stated the License and Permits report has been submitted in the council packet for review and gave an overview to members of council of certain projects occurring around the city.

Traffic Commission – Chief Vogler reported on a recent rash of incidents involving motor vehicles that were entered, noting that a car taken from a storage area has since been recovered. He updated council members on the MDTs that have been ordered and discussed additional equipment needed for connectivity. Chief Vogler also stated that the new door locking device will be installed at the main entrance of the City Building once the new Windows 11 computer system has been set up.

Parks/Recreation - Councilor Anderson reported that the Recreation Board met on October 10, 2025. The board met with McKinley and Associates to discuss the pool project. At this time, renovations of the pool area are expected to begin in the fall of 2026, with a projected completion date in the spring of 2027. The renovations will include both mechanical and cosmetic upgrades, as well as improvements to make the pool area more ADA compliant.

It was also announced that the Ohio Valley Trail Partners will hold a meeting next Wednesday from 6:00 p.m. to 8:00 p.m. The discussion will focus on connecting the Glen Dale walking trail to McMechen and, eventually, to Wheeling's trail system.

Legal – Mayor Scott advised City Council that she had delivered city documents to the City Attorney for review regarding the previous Seventh Street project, which was completed several years ago by the West Virginia Division of Highways to widen the roadway. The road is frequently used by large commercial motor vehicles transporting products to and from the Highline Warren Plant on Baltimore Avenue.

Motion was made by Councilor McCoy and was seconded by Councilor Niehaus to accept all the committee reports as presented. The vote was unanimous.

New Business – Mayor Scott made a recommendation to City Council to fill the current vacancies on the City's Planning Commission. She presented the names of Mr. George Lewis and Mrs. Jennifer Webb to fill these vacancies. A motion was made by Councilor Cunningham and seconded by Councilor Niehaus Anderson to accept Mayor Scott's recommendation and appoint Mr. Lewis and Mrs. Webb to the City's Planning Commission. The vote was unanimous.

Mayor Scott advised city council that she had received a letter from Mr. Alfonso Flores II, a current city employee, regarding the termination of his position due to the cessation of city dispatch services. In his letter, Mr. Flores requested to continue his employment temporarily to assist with the training and transition of the new administrative assistant until December 30, 2025, at which time he will become eligible for retirement.

Mayor Scott recommended that city council approve Mr. Flores's request for a temporary extension of employment to allow him to continue providing training and assistance to other city employees in areas where he has experience until December 30, 2025.

Motion: Councilor McCoy moved, seconded by Councilor Anderson, to accept the recommendation of Mayor Scott for the temporary extension of employment for Mr. Alfonso Flores II, with the primary duties of training other city employees until December 30, 2025. A letter of temporary employment extension, along with a description of duties and changes to his job responsibilities, will be presented to Mr. Flores for his review and acceptance. The vote was unanimous.

City Clerk Rentfrow reviewed with City Council the General Fund Budget Revisions No. 2 to be approved by Council and then submitted to the State Auditor's Office. A motion was made by Councilor Cunningham and seconded by Councilor Niehaus to approve the General Fund Budget Revisions No. 2 as presented.

Roll Call Vote: Councilor Anderson – Yes; Councilor Cunningham – Yes; Councilor McCoy – Yes; Councilor Niehaus – Yes; Recorder Richmond – Yes; Mayor Scott – Yes. The vote was unanimous.

Under Mayor's items –

Mayor Scott stated that two Brad Paisley city signs had been received from the Paisley Family. One sign has been installed at the north end of the city limits, and the other will be placed at the south end once the temporary highway construction sign is removed by the Department of Highways (DOH). The Mayor, Council, and citizens expressed their sincere appreciation to the Paisley Family for the generous donation of the two signs.

Under Council's items –

Councilor Cunningham discussed the John Marshall High School state championship athletic signs posted at each end of the city limits on WV Route 2 and inquired about how much space remains available on the signs for future championship additions.

Motion to adjourn made by Councilor Anderson and seconded by Councilor Niehaus at 7:15pm. Vote: Unanimous

Janet Scott, Mayor

Lewis E. Richmond, City Recorder