

GLEN DALE CITY COUNCIL MINUTES
September 22, 2025

Glen Dale City Council met in regular session on Monday, September 22, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, City Attorney Potts, and Permit Technician Varner. Absent were Superintendent Beaver, and Street Commissioner Caldwell.

The minutes of the Monday, September 8, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented.
Vote: Unanimous

General public comment forum –

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

No Public comment was given.

Reports from committees - Mayor Scott requested reports from committees

Streets/Alleys - Street Commissioner Caldwell submitted his report in the council packet for review. Councilor Anderson discussed leaves vacuum equipment and Mayor Scott advised the street department has been working on crack sealant on the paved roadways.

Finance - City Clerk Rentfrow presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor English and was seconded by Councilor Cunningham to accept the information, financial report and statements as presented. Vote: Unanimous

Water/Sanitary – It was announced that the Water Board and Sanitary Board will meet on the third Thursday of each month at 5:00 p.m. and 5:30 p.m., respectively, with the public invited to attend. It was further noted that both boards are working on a new policy regarding the handling of late payments.

Traffic Commission – Chief Vogler announced that the new SUV police cruiser is now in service with all equipment fully installed. He requested that a new door locking device be installed on the main entrance of the City Building. Chief Vogler also reported that Marshall County 911 has obtained a new communication device to be installed outside the main entrance of the City Building. This device will allow residents to contact the Marshall County 911 Communication Center to reach an officer or conduct other city-related business after regular office hours.

Chief Vogler further reminded residents to lock their vehicles when parked outside; noting a recent increase in incidents involving individuals entering unlocked vehicles during nighttime hours.

Parks/Recreation - Councilor Anderson reported that the Recreation Board met on September 9, 2025, at 5:00 p.m. A review of the recent pool season is currently underway. The board is still awaiting a response from Belomar regarding the grant application. The board also expressed its appreciation to the former Water Superintendent for the work performed at the City Park and pool over the past several years.

It was further announced that two new Brad Paisley City limits signs have been received and will be turned over to the city for installation. Mayor Scott announced that Allied Realty Group has agreed to serve as the main sponsor for the Annual City Christmas Light-Up Night celebration.

Motion was made by Councilor Anderson and was seconded by Councilor English to accept all the committee reports as presented. Vote: Unanimous

New Business –

Motion: Councilor English moved, seconded by Councilor McCoy, to accept the 2025 Urban Forestry Demonstration City Grant as presented for \$10,000.00 dollars with the city providing the in-kind services for their share of the match. Vote: Unanimous.

Motion: Councilor Cunningham moved, seconded by Councilor McCoy, to donate \$100.00 dollars to the National Multiple Sclerosis Society. Vote: Unanimous.

Mayor Scott requested Recorder Richmond to open the sealed bids for seven (7) Mobile Data Terminals (MDTs) for the Police Department. One bid was received and opened by Recorder Richmond. The bid, submitted by Advanced Electronic Design Inc. of North Attleboro, MA, was in the amount of \$63,066.82. Chief Vogler reviewed the bid and confirmed that it met the stated requirements.

Motion: Councilor McCoy moved, seconded by Councilor Cunningham, to accept the sealed bid received from Advanced Electronic Design Inc. in the amount of \$63,066.82 and approve the purchase.

Roll Call Vote: Councilor Anderson – Yes; Councilor Cunningham – Yes; Councilor English – Yes; Councilor McCoy – Yes; Councilor Niehaus – Yes; Recorder Richmond – Yes; Mayor Scott – Yes. Vote: Unanimous.

Motion: Councilor Anderson moved, seconded by Councilor Cunningham, to designate Thursday, October 30, from 6:00 p.m. to 7:30 p.m. as the official date and time for this year's Halloween door-to-door trick-or-treating. Vote: Unanimous.

Discussion was held by members of City Council regarding the hiring of a City Administrative Assistant (Assistant Clerk). This position was made available exclusively to current city employees.

Motion: Councilor Cunningham moved, seconded by Councilor Niehaus, to accept the recommendation of the interviewing committee and appoint current city employee Logan Rich as the City's new full-time Administrative Assistant (Assistant Clerk). Vote: Unanimous.

Under Mayor's items –

Mayor Scott stated that she and Chief Vogler will be meeting with Marshall County Sheriff Dougherty to discuss the current mutual aid agreement and future mutual aid arrangements.

The Mayor shared with city council a letter she received from a Seventh Street resident regarding the condition of the road.

Executive Session –

Motion was made by Councilor Cunningham, seconded by Councilor Niehaus, to enter into executive session at 6:42 p.m. for discussion of a confidential personnel matter. Vote: Unanimous.

Motion was made by Councilor English, seconded by Councilor Niehaus, to return to regular session at 7:12 p.m. Vote: Unanimous.

Mayor Scott announced that no decisions were made, nor were any votes taken, during the executive session.

Motion: Councilor McCoy moved, seconded by Councilor English, to authorize the city attorney to answer a FOIA request that was received. Vote: Unanimous.

Motion to adjourn made by Councilor Anderson and seconded by Councilor McCoy at 7:15pm. Vote: Unanimous

Janet Scott, Mayor

Lewis E. Richmond, City Recorder