

***GLEN DALE CITY COUNCIL MINUTES***  
***November 10, 2025***

Glen Dale City Council met in regular session on Monday, November 10, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, Superintendent Beaver, City Attorney Potts, and Permit Technician Varner. Absent was Street Commissioner Caldwell.

The minutes of the Monday, October 27, 2025 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented. The vote was unanimous.

***General public comment forum –***

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

No Public comment was given.

***Reports from committees -*** Mayor Scott requested reports from committees

**Streets/Alleys** - Street Commissioner Caldwell submitted his report in the council packet for review.

**Finance** - City Clerk Rentfrow presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor English and was seconded by Councilor Niehaus to accept the information, financial report and statements as presented. The vote was unanimous.

**Water/Sanitary** - It was announced that the Water Board and Sanitary Board will meet on Thursday, November 20<sup>th</sup>, at 5:00 p.m. and 5:30 p.m., respectively, with the public invited to attend.

**Parks/Recreation** - Councilor Anderson reported that the Recreation Board will meet on November 12<sup>th</sup>, 2025 at 5:00 p.m. The City's Christmas Light-Up Night will be held on December 1st from 6:00 to 7:30 p.m. A general discussion was held about repairs and upgrades to the playground area at the city park. Councilor Cunningham request that a price quote for this project to be placed on the next city council agenda.

**Planning Commission** - Mayor Scott made a recommendation to City Council to fill another current vacancy on the City's Planning Commission. She presented the name of Mr. Greg Gellner to fill this vacancy. Motion was made by Councilor Cunningham and seconded by Councilor Niehaus to accept Mayor Scott's recommendation and appoint Mr. Greg Gellner to the City's Planning Commission. The vote was unanimous

Motion was made by Councilor Anderson and was seconded by Councilor Cunningham to accept all the committee reports as presented. The vote was unanimous.

**New Business –** Motion was made by Councilor McCoy and seconded by Councilor English to approve the seasonal clothing allowance for all current full-time and part-time city employees as presented. Vote: Unanimous.

City Council held a general discussion regarding the hiring of part-time EMS/Firefighter (EMS/FF) employees. Recorder Richmond explained that several of the previous part-time EMS/FF employees have either resigned or are no longer providing Chief Vogler with availability to be scheduled for city shifts. He noted that part-time EMS/FF employees do not receive the same benefits as full-time city employees. Recorder Richmond expressed that additional EMTs and Paramedics are especially needed to ensure the continued delivery of this vital service to city residents. He further stated that hiring members of the Glen Dale Volunteer Fire Department as part-time paid EMS/FF personnel benefits the community due to their familiarity with the city and its citizens.

Motion was made by Councilor English and seconded by Councilor Cunningham to approve the hiring of Fire Chief Richard J. Schoene II as a part-time EMS/FF employee as presented. Vote: Unanimous.

City Clerk Rentfrow asked for clarification from City Council regarding budgeting and then expenditures submitted by the Fire Department, as well as guidance for future budgeting. Recorder Richmond explained to Council members that the City has always supported the Fire Department and recognizes the essential services it provides to citizens, businesses, and the community. He reminded Council that a city budget had been approved, which includes allocations for contractual services, commodities, and part-time personnel services. These allocations are further broken down into payments for utilities, building and grounds maintenance, equipment and vehicle upkeep, training and education, insurance, workers' compensation, fuel, tires, materials, and supplies. Additionally, the City provides a donation to assist the Volunteer Fire Department in maintaining efficient operations. City Clerk Rentfrow was asked to review the amounts budgeted and the actual expenditures from the last couple of budget years and then present those figures during the next budget cycle for Council's review.

***Under Council's items –***

Councilor Cunningham discussed when the veteran flags will be taken down for the winter. Mayor Scott advised that she has already discussed this with the street department they are to mark the location of each flag where they are posted and then start putting up the Christmas decorations on the poles after they return from the Veterans Day holiday.

***Executive Session –***

Motion was made by Councilor Anderson, seconded by Councilor Niehaus, to enter into executive session at 7:05 p.m. for discussion of a confidential personnel matter. Vote: Unanimous.

Motion was made by Councilor Cunningham, seconded by Councilor Niehaus, to return to regular session at 7:57 p.m. Vote: Unanimous.

Mayor Scott announced that no decisions were made, nor were any votes taken, during the executive session.

Motion to adjourn made by Councilor Anderson and seconded by Councilor Cunningham at 7:59pm. Vote: Unanimous

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Janet Scott, Mayor

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Lewis E. Richmond, City Recorder