

GLEN DALE CITY COUNCIL MINUTES
December 8, 2025

Glen Dale City Council met in regular session on Monday, December 8, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, Street Commissioner Caldwell, City Attorney Potts, and Permit Technician Varner. Absent was Superintendent Beaver.

The minutes of the Monday, November 10, 2025, City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented.

The vote was unanimous.

General public comment forum –

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record.

Rev. Jon Moon – Live Nativity Event December 22, 2025

Mrs. Barb Klos – Live Nativity Event December 22, 2025

Reports from committees - Mayor Scott requested reports from committees

Fire Department – Recorder Richmond informed City Council that the aerial fire truck, Unit 404, has returned to the city following its refurbishment. Members of the Fire Department are currently reinstalling equipment and fire hose on the truck, and it is expected to be back in service very soon.

Streets/Alleys – Street Commissioner Caldwell submitted his report in the council packet for review. He informed Council that the Street Department's bucket truck has been sent out for repairs, as it appears the hydraulic actuator portion of the boom requires work

Finance - City Clerk Rentfrow presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor English and was seconded by Councilor Anderson to accept the information, financial report and statements as presented. The vote was unanimous.

Water/Sanitary – Mayor Scott announced that the Water Board and Sanitary Board will meet on Thursday, December 18, 2025, at 5:00 p.m. and 5:30 p.m., respectively, with the public invited to attend.

License and permits – Mr. Varner stated the License and Permits report has been submitted in the council packet for review and gave an overview to members of council of certain projects occurring around the city.

Traffic Commission – Chief Vogler updated City Council on the MDTs that have been received and discussed the additional equipment needed for connectivity, along with plans for installation. He also reported that a new door-locking device will be installed at the main entrance of the City Building by ERB Electric, and provided an update regarding the 911 exterior door communication box.

Parks/Recreation – Councilor Anderson reported that the City Christmas Light-Up Night went very well and was well attended. Discussion was held regarding the pool upgrade project funded through the Land and Water Grant. Construction to begin these upgrades is scheduled to start after the pool closes in August 2026. The Recreation Board will begin advertising in January for the 2026 season Pool Manager and Assistant Manager positions to start the hiring process.

Planning Commission - Councilor Niehaus advised that two more members are needed to be selected from the public to fill the vacant seats on the planning commission.

Motion was made by Councilor Cunningham and was seconded by Councilor McCoy to accept all the committee reports as presented. The vote was unanimous.

New Business – A letter was received from the Glen Dale Volunteer Fire Department requesting a donation from the City to support general operations and to help ensure the continued provision of public services to the citizens of Glen Dale.

A motion was made by Councilor Anderson and seconded by Councilor Niehaus to approve a \$5,000.00 donation to the Glen Dale Volunteer Fire Department. Vote: Unanimous.

Mayor Scott called upon City Attorney Potts to explain and read the proposed codification to the ordinances by title for its first reading:

“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA, TO APPROVE AND REPLACE PAGES TO THE CODIFIED ORDINANCES TO CONFORM TO CURRENT STATE LAW.”

Motion: Councilor Cunningham moved, seconded by Councilor McCoy, to approve the ordinance replacement sections and articles as presented for its first reading.

Roll Call Vote: Councilor Anderson – Yes; Councilor Cunningham – Yes; Councilor English – Yes; Councilor McCoy – Yes; Councilor Niehaus – Yes; Recorder Richmond – Yes; Mayor Scott – Yes. Vote: Unanimous.

General discussion was held by City Council regarding repairs and replacement of certain playground equipment at the city park.

Motion: Councilor McCoy moved, seconded by Councilor Niehaus, to accept Quote #Q25-168B from Recreation Resource USA in the amount of \$11,358.06 as presented. These funds will be paid from the Hotel-Motel Tax Fund. Vote: Unanimous.

Under Mayor's items –

Mayor Scott announced that the City's Christmas House Decorating Contest will be held on Saturday, December 13, 2025, with prizes awarded as follows: First Place – \$100.00, Second Place – \$50.00, and Third Place – \$25.00.

Mayor Scott also reported that she has spoken with the St. Jude Church administration and that a meeting will be scheduled between the church and the Glen Dale Baseball Softball Association after the first of the year.

Under Council items –

Councilor McCoy inquired about when the City's Brad Paisley sign would be installed at the south end of the city limits. Street Commissioner Caldwell explained that the ground is currently frozen, so installation will need to wait until early spring.

Recorder Richmond requested that the Street Commissioner straighten the Engine Brake sign at the north end of the City, as it appears the pole was pulled and is now leaning.

Councilor Anderson asked whether there are time limits on dumpsters being stored on city streets. Mayor Scott stated she was not aware of any limits. Recorder Richmond asked the Street Commissioner to ensure that any City-owned dumpsters placed on the street are marked with adequate reflective tape or similar materials along the outer edges and other appropriate areas to alert motorists of their presence.

Executive Session –

Motion was made by Councilor Niehaus, seconded by Councilor English, to enter into executive session at 7:20 p.m. for discussion of a confidential personnel matter. Vote: Unanimous.

Motion was made by Councilor Anderson, seconded by Councilor Cunningham, to return to regular session at 7:40 p.m. Vote: Unanimous.

Mayor Scott announced that no decisions were made, nor were any votes taken, during the executive session.

Motion to adjourn made by Councilor Anderson and seconded by Councilor English at 7:42pm.
Vote: Unanimous

Janet Scott, Mayor

Lewis E. Richmond, City Recorder