

**GLEN DALE CITY COUNCIL MINUTES**  
**December 22, 2025**

Glen Dale City Council met in regular session on Monday, December 22, 2025, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, and Permit Technician Varner. Absent were Councilor English, Street Commissioner Caldwell, Superintendent Beaver and City Attorney Potts.

The minutes of Monday, December 8, 2025, City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented.

The vote was unanimous.

***General public comment forum –***

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record. (No public comments were recorded.)

***Presentation*** - Police Chief Vogler, on behalf of the Mayor and City Council, presented a plaque to Alfonso "Poncho" Flores in recognition of his dedication and devotion to the City of Glen Dale as an employee for over 26 years of service, and wished him well in his retirement.

***Reports from committees*** - Mayor Scott requested reports from committees

**Fire Department** – Recorder Richmond reported that the aerial fire truck (Unit 404) has been returned to service. The new ambulance (Unit 4096) has been received and will be placed into service soon. An incident involving damage to an exterior wall near the rear ambulance garage entrance was reported. The Fire Chief is obtaining an estimate for repairs and will discuss the matter further with the city.

**Streets/Alleys** - Street Commissioner Caldwell submitted his report in the council packet for review.

**Finance** – City Clerk Rentfrow presented financial reports for all city accounts, providing an overview of the City's current financial status. Motion made by Councilor Niehaus, seconded by Councilor Anderson, to accept the financial reports as presented. The vote was unanimous.

**Water/Sanitary** – Water and Sanitary Department operational and financial reports were submitted for Council's review. Councilor Niehaus announced that the Water Board and Sanitary Board will meet on Thursday, January 15, 2025, at 5:00 p.m. and 5:30 p.m., respectively, and that the public is invited to attend. He reported that materials have been ordered for a spring project covering areas from Marx's Lane north on East Baltimore Avenue, as well as portions of Carole Avenue and Elizabeth Street. Council was also informed that both the Water Board and Sanitary Board voted to hire Attorney Ashley Burton to review departmental policies.

**Traffic Commission** – Chief Vogler updated Council on the installation of new Mobile Dispatch Terminals in police cruisers, which are the same units recently installed in the Sheriff's Department vehicles. He also reported that a new keypad door-locking system has been installed at the City Building's main entrance by ERB Electric, and that a new 911 exterior dedicated telephone communication box is now in service.

**Parks/Recreation** – Councilor Anderson reported that Betsy Frohnapfel has received updated cost estimates for Phase One of the City pool house renovations. Replacement parts have also been ordered for playground equipment.

Planning Commission – Councilor Niehaus advised that two additional members from the public are needed to fill vacant seats on the Planning Commission.

Motion by Councilor Cunningham, seconded by Councilor Niehaus, to accept all committee reports as presented. The vote was unanimous.

***Unfinished Business –***

Mayor Scott called upon Recorder Richmond to read the proposed codification to the ordinances by title for its second and final reading:

*“AN ORDINANCE OF THE CITY OF GLEN DALE, WEST VIRGINIA, TO APPROVE AND REPLACE PAGES TO THE CODIFIED ORDINANCES TO CONFORM WITH CURRENT STATE LAW”*

Motion: Councilor Cunningham moved, seconded by Councilor Niehaus, to approve the ordinance replacement sections and articles as presented for its second and final reading.

Roll Call Vote: Councilor Anderson – Yes; Councilor Cunningham – Yes; Councilor McCoy – Yes; Councilor Niehaus – Yes; Recorder Richmond – Yes; Mayor Scott – Yes. The vote was unanimous.

***New Business –***

Motion by Councilor McCoy, seconded by Councilor Cunningham, to hire David W. Meyer as a part-time, as-needed EMT/Firefighter, as presented. The vote was unanimous.

***Under Mayor’s items –***

Mayor Scott announced the results of the City’s Christmas House Decorating Contest held on Saturday, December 13, 2025:

- **First Place:** Chambers residence, 709 Tomlinson Avenue
- **Second Place:** Marling residence, 501 Woodridge Drive
- **Third Place:** Pytlak residence, 303 Seventh Street

Mayor Scott congratulated all participants and thanked the City Council members for their dedication and cooperation throughout the year in making decisions for the betterment of the city and its residents.

***Under Council items –***

Councilor Anderson expressed appreciation, on behalf of the Recreation Board, to the Street Department for their assistance with setup and support during the City’s annual Christmas Tree Lighting event.

Motion to adjourn made by Councilor Anderson and seconded by Councilor Niehaus at 6:37pm. The vote was unanimous.

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Janet Scott, Mayor

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Lewis E. Richmond, City Recorder