

GLEN DALE CITY COUNCIL MINUTES
January 12, 2026

Glen Dale City Council met in regular session on Monday, January 12, 2026, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, City Attorney Potts and Permit Technician Varner. Absent were Councilor Cunningham, Street Commissioner Caldwell, Superintendent Beaver.

The minutes of Monday, December 22, 2025, City Council meeting were presented to council for review prior to the meeting. Motion by Councilor McCoy and seconded by Councilor Niehaus to accept the minutes as presented.

The vote was unanimous.

General public comment forum –

Mayor Scott gave anyone from the public in attendance the opportunity to speak after rising and stating their name and address for the record. (No public comments were presented.)

Presentation – Carrie White with Marshall County Entrepreneurial Ecosystem gave update to council

Reports from committees - Mayor Scott requested reports from committees.

Fire Department – Fire Chief Richard Schoene reported that the department's aerial ladder truck (Unit 404) is back in service. The new ambulance has arrived and successfully passed inspection by the West Virginia Office of Emergency Medical Services. The ambulance being replaced was 24 years old and will be sold.

Chief Schoene announced that the Fire Department will celebrate its 100th Anniversary on June 20, 2026. With City approval, the department would like to begin the celebration with a parade, followed by a day-long event at the City Park and City Pool.

The Annual Fire Department Steak Fry is scheduled for March 21, 2026, at St. Jude Hall. Additional information and tickets will be released soon.

The department plans to continue hosting the Annual Fourth of July Parade, beginning at 10:30 a.m. at John Marshall High School and concluding at the City Park. Gifts will again be provided to children participating in the parade with bicycles.

Chief Schoene informed Council of damage to the exterior wall of the EMS bay. Estimates for repairs are currently being obtained, with hopes that repairs will be completed by spring. The department is requesting that the EMS bay door, which is more than 50 years old, be replaced in the upcoming budget.

The Chief also reported that the siren encoder has been replaced. The siren will now sound once for EMS calls and three times for Fire/Rescue calls.

Lastly, the department is exploring options to sell the Fire Hall or, if no interest is received, potentially demolish the building in the future.

Streets/Alleys - Street Commissioner Caldwell submitted his report in the council packet for review.

Finance – City Clerk Rentfrow presented financial reports for all city accounts, providing an overview of the City’s current financial status. Motion made by Councilor English, seconded by Councilor Niehaus, to accept the financial reports as presented. The vote was unanimous.

Water/Sanitary – Councilor Niehaus stated that the materials needed for the project on Baltimore Avenue has been received.

License and permits – Mr. Varner stated the License and Permits report has been submitted in the council packet for review and gave an overview to members of council of certain projects occurring around the city.

Traffic Commission – Police Chief Vogler updated Council on the future installation of new Mobile Dispatch Terminals in police cruisers. He also shared a letter received from a registered nurse at WVU Medicine commending Lieutenant Myers for his compassion, professionalism, and dedication to the public.

Chief Vogler presented the monthly NIBRS report along with the 2025 year-in-review report detailing all calls received by the Police Department.

Parks/Recreation – Councilor Anderson reported that Betsy Frohnapfel will attend the next Council meeting to make a presentation and recommend a new Pool Manager for the 2026 pool season.

Planning Commission – Mayor Scott recommended appointing Kim Mayles of Glen Dale to serve on the City’s Planning Commission.

Legal – Attorney Potts reported that he has begun reviewing the Water and Sanitary ordinances at the request of Councilor Niehaus and board members. He is also reviewing City FOIA request forms. Attorney Potts noted that no final ruling has been issued regarding the opioid class action settlement funds currently held by the State.

Motion by Councilor McCoy, seconded by Councilor Anderson, to accept all committee reports as presented. The vote was unanimous.

Unfinished Business – None

New Business –

Council discussed changing online payment service providers. City Clerk Rentfrow explained the differences between the current provider, Payment Service Network, and Unified Bank (Elavon) Merchant Card Processing Services.

Motion by Councilor McCoy, seconded by Councilor Niehaus, to change providers for online payments the city currently uses to Unified Bank (Elavon) Merchant Card Processing Services. The vote was unanimous.

Council received and discussed the proposed renegotiated contract from Abraham & Company PLLC for City CPA services.

Motion by Councilor McCoy, seconded by Councilor Anderson, to accept the renegotiated City CPA’s contract from Abraham & Company PLLC for services as presented. The vote was unanimous.

Motion by Councilor Niehaus, seconded by Councilor McCoy, to accept Mayor Scott’s recommendation to appoint Kim Mayles of Glen Dale to serve on the city’s planning commission board. The vote was unanimous.

Under Mayor's items –

Mayor Scott announced that the 2025 Annual City Audit is scheduled to begin on January 19, 2026. She also reported that all prior audits and findings have been completed and posted on the West Virginia State Auditor's website under the Chief Inspector section for Municipal Financial and Compliance Audits.

Mayor Scott reported that a family pool pass was donated to the Glen Dale Baseball/Softball Association for their upcoming steak fry. A meeting will be scheduled with St. Jude Parish, WVU Medicine, and the Association regarding upcoming youth sports activities at St. Jude Park.

For security purposes, Mayor Scott announced that the City Building's front entrance has been locked. During regular business hours, visitors will be admitted by staff using the access camera alert system. After business hours, an emergency phone with a direct connection to Marshall County 911 has been installed outside the building entrance.

Under Council items –

Councilor Anderson discussed a letter received from the United Methodist Church Child Development Center.

Councilor English and Recorder Richmond discussed the need for department heads to review and approve bills from their respective departments prior to submission to the City Clerk's Office. Each department will be provided with a city stamp to indicate departmental approval. This process will strengthen internal controls, improve segregation of duties, and reduce the risk of errors or irregularities within the City's limited staffing and financial resources.

Motion to adjourn made by Councilor Anderson and seconded by Councilor Niehaus at 7:04pm.
The vote was unanimous.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder