

GLEN DALE CITY COUNCIL MINUTES
October 15, 2024

Glen Dale City Council met in regular session on Tuesday, October 15th, 2024, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in Attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, English, McCoy and Niehaus. Also present were Chief of Police Vogler, City Clerk Rentfrow, City Attorney Potts, City Accountant Abraham, Street Commissioner Caldwell and Water Superintendent Beaver. Absent was Councilor Cunningham.

The minutes of the Monday, September 23rd, 2024 City Council meeting were presented to council for review prior to the meeting. Motion by Councilor English and seconded by Councilor Niehaus to accept the minutes as presented.
Vote: Unanimous

General public comment forum –

Fire Chief Richard Schoene and Assistant Fire Chief Greg Kibert addressed city council about property that is owned by the fire department. They were inquiring if the city was interested in obtaining this property. The chief gave the council an update on the planned replacement of an EMS squad in the future and an aerial truck that is currently being refurbished.

Reports from committees - Mayor Scott requested reports from committees

Finance - City Accountant Michael Abraham presented the financial reports of all city accounts giving an overall view of current financial situation. Motion was made by Councilor McCoy and was seconded by Councilor English to accept the information, financial report and statements as presented. Vote: Unanimous

Traffic Commission – Chief Vogler requested to set Halloween times in the city for Thursday, October 31st from 6:00pm to 7:30pm, which is the same date as neighboring cities has set. City council agreed. Chief told council that he has followed up on a complaint about a nuisance property on Fourth Street. The property owner has made some progress and council requested the chief to continue to monitor the situation.

Parks and Recreation – Councilor Anderson reported a new roof has been installed on the pool house and he had a sample of the city 100th year Christmas ornament to show council. The ornament will be available at the city light up event, Cockayne farm and at Reynolds Hospital in the near future. Councilor Anderson stated the ground sample will need to be taken for the city park grant application; the estimated cost of this testing is \$2,100.00

Legal – Attorney Potts stated he wants to inform council he will not be available to attend the next city council meeting on October 28th.

Motion was made by Councilor Anderson and was seconded by Councilor McCoy to accept all the committee reports as presented. Vote: Unanimous

Unfinished business –

Motion was made by Councilor Niehaus and seconded by Councilor English to approve the job description of the city permit technician position along with the working hours per week, which would be less than 20 hours a week and the starting wage will be negotiable pending on experience of applicants. Vote: Unanimous

New Business –

Motion was made by Councilor McCoy and seconded by Councilor Anderson to approve the adoption of the records management, retention and procedure policy guide. Vote: Unanimous

Motion was made by Councilor Anderson and seconded by Councilor English to approve the purchasing of two (2) MRX-920V4 Mobile Data Collectors for use in the water department for the amount of \$19,463.00. The monies will be using the remaining ARPA funds with the balance coming from the water department. A Roll Call vote was requested. Councilor Anderson – Yes, Councilor English – Yes, Councilor McCoy – Yes, and Councilor Niehaus – Yes. Vote: Unanimous

Motion was made by Councilor McCoy and seconded by Councilor English to instruct city attorney to draw up an amendment to the city ordinance pertaining to the city nuisance code as stated to be presented for the first reading at the next city council meeting. Vote: Unanimous

Motion was made by Councilor McCoy and seconded by Councilor English to instruct the city attorney to draw up a taxation and service charge ordinance for non-residential workers that work within the city limits of Glen Dale, as discussed. Vote: Unanimous

Under Mayor's items – Mayor states nothing at this time

Under Council items –

Councilor Anderson brought up the proposal that was presented by the fire department and a general discussion was held

Motion by Councilor McCoy and seconded by Councilor Anderson at 8:00pm to go into executive session for a discussion of a confidential legal matter. Vote: Unanimous

Motion by Councilor Anderson and seconded by Councilor Niehaus to come out of executive session at 8:27pm. Vote: Unanimous

Mayor Scott advised that no decisions or votes were taken in executive session.

Motion was made by Councilor McCoy and seconded by Councilor Niehaus to issue a check for \$481.48 from the General Fund account at Truist Bank. Then deposit that check directly into the ARPA Funds account at Main Street Bank. This is an amount that City Clerk Rentfrow discovered that was not previously properly deposited into that account, as required. Vote: Unanimous

Motion to adjourn made by Councilor McCoy and seconded by Councilor English at 8:29pm.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder