

GLEN DALE CITY COUNCIL MINUTES

June 23, 2026

Glen Dale City Council met in regular session on Tuesday, June 23, 2026, at 6:00pm in the City Council Chambers of the Glen Dale City Building. Those in attendance were Mayor Scott, Recorder Richmond, Councilors Anderson, Cunningham, English, McCoy and Niehaus. Also present were City Clerk Rentfrow, Police Chief Vogler, Superintendent Beaver, and Permit Technician Varner. Absent were Street Commissioner Caldwell and City Attorney Potts.

City Council Meeting Minutes

The minutes of Monday, June 8, 2026, City Council meeting were presented to Council for review prior to the meeting. Motion by Councilor Niehaus, seconded by Councilor English, to accept the minutes as presented. Motion carried unanimously.

General Public Comment Forum

Mayor Scott provided an opportunity for members of the public to address Council after stating their name and address for the record.

Louis Pytlak
303 Seventh Street
Glen Dale, WV

Reports from Committees

Fire Department – Recorder Richmond updated Council on Fire Department activities and the recent 100th Anniversary Fire Department Community Day celebration.

Streets/Alleys – Street Commissioner Caldwell was absent. No report was presented in the Council packet.

Finance – City Clerk Rentfrow presented the financial reports and reviewed the City's financial status.

Motion by Councilor Anderson, seconded by Councilor Cunningham, to accept the financial reports as presented. Motion carried unanimously.

Water/Sanitary – Superintendent Beaver reported that the Baltimore Avenue water line project is underway and that the Lindy Lane sanitary project will begin in July. He also reported that the PFAS settlement funds received have been approved by the Water Board for investment in the State Money Market Fund, provided there is no objection from City Council. He advised that the next Water Board and Sanitary Board meetings are scheduled for July 16, 2026, at 5:00 p.m. and 5:30 p.m., respectively. The public is invited to attend.

Licenses and Permits – Permit Technician Varner reported on current projects and submitted his report.

Traffic Commission – Police Chief Vogler advised that the E-Ticket program has been added to the Mobile Data Terminals (MDTs) installed in the police cruisers. He is awaiting updates from the County 911 Center so officers can access driver's license and vehicle registration information.

Parks and Recreation – Councilor Anderson reported on the meeting with McKinley Architecture and Engineering regarding the upcoming pool grant project. Legal advertisements for Phase One bids will be published in the county newspaper. Construction is expected to begin after the pool closes in August, with completion anticipated by April 15, 2027.

Motion by Councilor McCoy, seconded by Councilor Cunningham, to authorize publication of the required legal advertisement to accept bids for the pool project. Bids will be accepted until August 7, 2026, and opened on August 10, 2026. Motion carried unanimously.

Planning Commission – Councilor Niehaus reported that the Planning Commission will meet on June 24, 2026, to discuss proposed policy changes.

Historical Society – Mayor Scott reported that Director Kara Gordon has been applying for state and federal grants for improvements to the Cockayne Farmstead.

Motion by Councilor Niehaus, seconded by Councilor English, to accept all committee reports as presented. Motion carried unanimously.

New Business

Employee Policy Update

Motion by Councilor McCoy, seconded by Councilor Niehaus, to amend Employee Policy Section 155.12(F)(1) and (2) to require submission of documentation to the City Clerk's Office to receive paid funeral leave, as presented. Motion carried unanimously.

Donation to the 2026 John Marshall High School Football Program

Motion by Councilor McCoy, seconded by Councilor Cunningham, to purchase a full-page advertisement in the 2026 John Marshall High School Football Program at a cost of \$130.00. Motion carried unanimously.

Request for Distribution of Donations Without Council Approval at Each Meeting

Motion by Councilor English, seconded by Councilor Niehaus, to table, without setting a future date, the request to allow the City Clerk to distribute donations to non-governmental organizations without prior approval by City Council. Motion carried unanimously.

In-House Budget Revision No. 2

City Clerk Rentfrow presented In-House Budget Revision No. 2 for Council's consideration.

Motion by Councilor Cunningham, seconded by Councilor Anderson, to approve In-House Budget Revision No. 2 as presented. A roll call vote was conducted. All members voted in favor. Motion carried unanimously.

Mayor's Items

Mayor Scott reported that the 2026 Street Paving Project is underway. Work has begun at several locations, and the remainder of the approved paving schedule will commence soon.

Council Items

Council held a general discussion regarding duplexes and rental properties, including the billing and separation of water, sanitary, municipal, and garbage service fees.

Motion by Councilor Cunningham, seconded by Councilor Niehaus, to direct the City Attorney to draft a letter informing certain property owners and landlords of the requirements for separating municipal fees and garbage service charges from water and sanitary service billing. Motion carried unanimously.

Adjournment

There being no further business, a motion to adjourn was made by Councilor Niehaus and seconded by Councilor Anderson. The meeting adjourned at 7:17 p.m. upon unanimous vote.

Janet Scott, Mayor

Lewis E. Richmond, City Recorder