

GLEN DALE CITY COUNCIL MINUTES

July 27, 2026

Glen Dale City Council Regular Meeting Minutes

Monday, July 27, 2026 – 6:00 p.m.

The Glen Dale City Council met in regular session on Monday, July 27, 2026, at 6:00 p.m. in the Council Chambers of the Glen Dale Municipal Building.

Present: Recorder Richmond; Councilors Anderson, English, McCoy, and Niehaus; City Clerk Rentfrow; City Attorney Potts; City Accountant Abraham; and Permit Technician Varner.

Absent: Mayor Scott, Councilor Cunningham, Police Chief Vogler, Superintendent Beaver, and Street Commissioner Caldwell.

Pursuant to the City Charter, Recorder Richmond presided over the meeting in the absence of Mayor Scott.

City Council Meeting Minutes

The minutes of July 13, 2026, regular City Council meeting were presented for review.

Motion: Councilor Anderson, seconded by Councilor McCoy, to approve the minutes as presented. Motion carried unanimously.

General Public Comment Forum

Recorder Richmond opened the Public Comment Forum. No comments were received.

Reports from Committees

Fire Department

Recorder Richmond announced that the West Virginia State Firemen's Convention will be held August 5–8, 2026, in Parkersburg, West Virginia.

Streets/Alleys

Recorder Richmond advised that the Street Commissioner submitted a written report, which was included in the Council packet. Councilor McCoy requested an update on the paving project and inquired whether any remaining asphalt materials could be used for spot repairs at St. Jude Park. Recorder Richmond stated the matter would be referred to the Mayor and the contractor.

Finance

City Accountant Abraham presented the financial statements for the fiscal year ending June 30, 2026, and reported that preparations for the annual audit are underway.

Motion: Councilor English, seconded by Councilor Niehaus, to accept the financial reports as presented. Motion carried unanimously.

Water/Sanitary

Councilor Niehaus reported that work continues on the Baltimore Avenue water line project. He also provided updates on the Lindy Lane sanitary line repair and the Marx Lane water line replacement. Due to the depth of the Marx Lane repair, a private contractor has been retained to perform the work. He announced that the next Water Board and Sanitary Board meetings will be held on Thursday, August 20, 2026, at 5:00 p.m. and 5:30 p.m., respectively.

Council also received an update regarding discussions between the Water Board and Cerrone & Associates concerning long-term improvements to the City's water system. Options under consideration include construction of a new water treatment plant or purchasing treated water through a connection with the City of Moundsville. These options will be discussed further at an upcoming Water Board meeting.

Licenses and Permits

Permit Technician Varner reported on current projects and submitted a written report.

Traffic Commission

Police Chief Vogler submitted a written traffic study for Seventh Street. The report indicated that more than 5,000 vehicles were monitored, with the majority operating within the posted speed limit.

Parks and Recreation

Councilor Anderson reported that mechanical failures to the municipal swimming pool filtration system resulted in the early closure of the pool for the season. Pool Manager Varner presented estimates for the replacement of twenty filter elements at a cost of \$3,600.00 and repairs to the pool leak by a certified contractor at a rate of \$125.00 per hour. City Clerk Rentfrow advised that sufficient funds are available within the current budget to complete the repairs.

Motion: Councilor Anderson, seconded by Councilor McCoy, to approve the purchase and installation of the replacement filters and authorize the hiring of the certified leak repair contractor. Motion carried unanimously.

Historical Society

Councilor Anderson reported on discussions with the director of Cockayne Farmstead regarding the transfer of selected stored items from the farmhouse to the Boyd House in Moundsville to provide additional classroom space. Council expressed no objection to the transfer provided all items are photographed and inventoried prior to relocation.

Legal

Attorney Potts reported that additional legal matters will be presented at the next regular City Council meeting.

Motion: Councilor McCoy, seconded by Councilor Niehaus, to accept all committee reports as presented. Motion carried unanimously.

Unfinished Business

Water Ordinance – Second and Final Reading

Attorney Potts presented the second and final reading of the proposed ordinance entitled:

"An Ordinance of the City of Glen Dale, West Virginia, Amending and Repealing Article 941, Water Regulations."

The ordinance amends and repeals Subsections 941.01 through 941.14 of Article 941, Water Regulations.

Motion: Councilor English, seconded by Councilor Niehaus, to approve the ordinance on second and final reading.

A roll-call vote was conducted. All members present voted in favor. Motion carried unanimously.

New Business

Sanitary Ordinance – First Reading

Council and City Attorney Potts discussed proposed amendments to the City's sanitary ordinances.

Motion: Councilor McCoy, seconded by Councilor English, to table further consideration until the August 24, 2026, regular City Council meeting. Motion carried unanimously.

Appointment of Water Board Members

Motion: Councilor McCoy, seconded by Councilor English, to appoint Bill Anderson, Dan Elliott, Rob Kutis, and Denise Pavlick to the Glen Dale Water Board. The Board shall determine the members' terms of office in accordance with the Water Board ordinance. Motion carried unanimously.

Mayor's Items

Recorder Richmond presented correspondence from Mayor Scott advising that "No Loitering" and "Do Not Enter – Work Area" signs had been ordered for installation at designated City properties.

Council expressed its appreciation to the Glen Dale Volunteer Fire Department for its assistance during the recent flooding and subsequent cleanup efforts. Council also recognized members of the Street Department for their response and assistance during the cleanup operations following the flooding.

Council Items

Councilor Anderson requested that the city explore the temporary use of the former fire hall for storage of pool equipment during renovations of the pool house.

Executive Session

Motion by Councilor English, seconded by Councilor Niehaus, to enter executive session at 7:18 p.m. to discuss a confidential personnel matter, Discussion of employment status in the Street Department. Motion carried unanimously.

Motion by Councilor Anderson, seconded by Councilor McCoy, to return to open session at 8:43 p.m. Motion carried unanimously.

Recorder Richmond stated that no decisions or votes were made during executive session.

City Clerk Rentfrow informed Council that she received a text message from a city employee at 2:05 p.m. requesting a leave of absence. The employee did not submit any formal written documents or specify all the dates of leave being requested or provide a reason for the request.

Motion by Councilor English, seconded by Councilor Niehaus, to deny the city employee's request for a leave of absence. Motion carried unanimously.

Motion by Councilor Niehaus, seconded by Councilor Anderson, to terminate the employment of City employee Victor Caldwell, without cause, effective immediately. A roll-call vote was conducted. All members present voted in favor. Motion carried unanimously.

Motion by Councilor McCoy, seconded by Councilor English, to appoint City employee Scott Berisford as Interim Street Commissioner until a permanent appointment is made. Motion carried unanimously.

Motion by Councilor McCoy, seconded by Councilor English, to authorize City Attorney Potts to prepare the written notice of termination. City Recorder Richmond was authorized to notify the employee, execute the written notice of termination on behalf of the city, and cause the notice to be sent by United States Postal Service (USPS). Motion carried unanimously.

Adjournment

There being no further business, a motion to adjourn was made by Councilor Anderson and seconded by Councilor Niehaus. The meeting adjourned at 8:50 p.m. upon unanimous vote.

Lewis E. Richmond, City Recorder,
(Acting Mayor/Presiding Officer)

Eric Anderson, City Councilor,
(Presiding Secretary)